

The Conotton Valley Union Local School District Board of Education met in session on Thursday, August 16, 2018, at 6:30 p.m. in the Conotton Valley High School Board of Education office. Present at roll call were Rob Higgenbotham, Debbie Carrothers, Logan Putnam and Kevin Willoughby, Chris Bower was absent.

Also present were Superintendent Jerry T. Herman, Treasurer, Denise Ketchum, Mr. Scott, Mrs. Cole and Mr. Rippeth from the Bowerston Library Board, and Mr. Stuck.

Public Participation: None

B.O.E. Member Reports: None

Superintendent and Buckeye Career Center Reports: None

Treasurer Report: None

18-208

APPROVAL OF MINUTES

Mr. Higgenbotham moved and Mr. Willoughby seconded the motion to approve the minutes of the July 19, 2018, regular Board of Education meeting.

At roll call:

Ayes: Mr. Higgenbotham, Mr. Willoughby, Mrs. Carrothers and Mr. Putnam.

Nays: None.

Abstain: None.

Motion carried.

18-209

FINANCIAL REPORT

Mr. Higgenbotham moved and Mr. Willoughby seconded the motion to approve of the July 2018 financial report, with expenditures totaling \$ 639,321.17, is requested. Mutual fund balances at July 31, 2018 were \$ 2,453,256.23 in Unified Bank and \$ 139,771.45 in Star Ohio, earning an average annual yield of 2.06 %. The balance in the Star Plus/Building Fund at July 31, 2018 was \$ 0.00.

At roll call:

Ayes: Mr. Higgenbotham, Mr. Willoughby, Mrs. Carrothers and Mr. Putnam.

Nays: None.

Abstain: None.

Motion carried.

18-210

PAYMENT OF BILLS

Mr. Higgenbotham moved and Mr. Willoughby seconded the motion approve the payment of bills and any expenditures with “then and now” certificates, including those with amounts exceeding \$3,000.00.

At roll call:

Ayes: Mr. Higgenbotham, Mr. Willoughby, Mrs. Carrothers and Mr. Putnam.

Nays: None.

Abstain: None.

Motion carried.

NEW BUSINESS

18-211

ADMINISTRATIVE UNUSED VACATION DAYS

Mr. Higgenbotham moved and Mr. Putnam seconded to approve to pay Keith Imes for (14) unused vacation days at his daily rate of \$176.538 for a total of \$2,471.53.

At roll call:

Ayes: Mr. Higgenbotham, Mr. Putnam, Mrs. Carrothers, and Mr. Willoughby.

Nays: None.

Abstain: None.

Motion carried.

18-212

STUDENT TEACHER

Mrs. Carrothers moved and Mr. Willoughby seconded to approve Alexandria (Allie) Gossett as student teacher in the kindergarten classroom with Melodie Holmes. Alexandria is a graduate of Indian Valley High School and will be in the classroom two full days per week between August 20 - November 23, 2018 and all day, every day between January 2 / 3 - April 26, 2019.

At roll call:

Ayes: Mrs. Carrothers, Mr. Willoughby, Mr. Higgenbotham, and Mr. Putnam.

Nays: None.

Abstain: None.

Motion carried.

18-213

SUMMER COACHING STIPENDS

Mr. Willoughby moved and Mr. Higgenbotham seconded to approve summer coaching stipends with the amounts listed, to the following coaches who have completed summer camps and are eligible to be compensated:

Ty Carrothes - Boys Basketball - \$2,000
Michele Eckstein - Volleyball - \$2,000
Brant Gardner - Football - \$2,000
Bill Gilmore - Wrestling - \$2,000
Jen Hiles - Girls Basketball - \$2,000
Dave DiDonato - Baseball - \$500
Rob Blick - Golf - \$500

At roll call:

Ayes: Mr. Willoughby, Mr. Higgenbotham, and Mr. Putnam.

Nays: None.

Abstain: Mrs. Carrothers.

Motion carried.

18-214

OMCTC APPOINTMENT

Mrs. Carrothers moved and Mr. Willoughby seconded to approve to accept the Occupational Medicine Center of Tuscarawas County as the district's Board-appointed physician for bus driver physicals for the 2018-2019 school year.

At roll call:

Ayes: Mrs. Carrothers, Mr. Willoughby, Mr. Higgenbotham, and Mr. Putnam.

Nays: None.

Abstain: None.

Motion carried.

18-215

FEDERAL AND STATE PROGRAM PARTICIPATION

Mrs. Carrothers moved and Mr. Willoughby seconded to approve participation in all applicable federal and state programs for the 2018-2019 school year.

At roll call:

Ayes: Mrs. Carrothers, Mr. Willoughby, Mr. Higgenbotham, and Mr. Putnam.

Nays: None.

Abstain: None.

Motion carried.

18-216

CREDENTIALLED EVALUATORS

Mrs. Carrothers moved and Mr. Willoughby seconded to approve Jerry T. Herman, Mike Wright, Danielle Caldwell and Shay Young as Credentialed OTES Evaluators for the 2018-2019 school year.

At roll call:

Ayes: Mrs. Carrothers, Mr. Willoughby, Mr. Higgenbotham, and Mr. Putnam.

Nays: None.

Abstain: None.

Motion carried.

18-217

CLASSIFIED SUBSTITUTE LIST

Mrs. Carrothers moved and Mr. Higgenbotham seconded to approve the following classified substitute list for the 2018-2019 school year, pending completion of all state and local requirements:

Jody Angel - Aide, Cook, Custodian, Secretary
Linda Aubiel - Aide, Secretary
Lester Baker, Aide, Cook
Jody Becher - Aide, Secretary
Alicia Blackwell - Custodian
Lila Booth - Cook, Custodian (Sub hours cannot interfere with Bus Aide position)
Carol Buckey - Cook, Secretary
Randy Campbell - Aide, Custodian
Scott Chancey - Cook, Custodian, Secretary
Hope Dingman - Aide Cook, Custodian, Secretary
Debbie Gooding - Custodian
Donna Goodwin-Barr - Aide, Secretary
Michele Higgenbotham - Aide, Secretary
Kim Huff - Aide, Secretary
Shannon Karcher - Aide, Secretary
Cheryl Markle - Secretary
Ronnie Miller - Aide, Cook, Custodian
Pat Moore - Aide, Cook, Custodian
Denise Novello - Cafeteria
Ammie O'Donnell - Secretary
Mandy Porter - Aide, Cook, Secretary
Rachel Sanford - Custodian
Aaron Scott - Custodian
Judy Walters - PM Bus Aide only
Tyler Walters - Custodian

At roll call:

Ayes: Mrs. Carrothers, Mr. Higgenbotham, Mr. Willoughby, and Mr. Putnam.

Nays: None.

Abstain: None.

Motion carried.

18-218

CLASSIFIED SUBSTITUTE BUS DRIVERS

Mrs. Carrothers moved and Mr. Higgenbotham seconded to approve the following substitute bus drivers for the 2018-2019 school year pending completion of all state and local requirements:

Hope Dingman

Bob Gutensohn

Ralph Maxwell

Dan Howard

Denise Titus

Melissa Gartrell

At roll call:

Ayes: Mrs. Carrothers, Mr. Higgenbotham, Mr. Willoughby, and Mr. Putnam.

Nays: None.

Abstain: None.

Motion carried.

18-219

CLASSIFIED STAFF CONTRACTS

Mr. Willoughby moved and Mrs. Carrothers seconded to approve the following classified staff contract renewals:

Amy Barton - Continuing

Michelle Nardi - Continuing

Rhonda Robinson - Continuing

Tracy Carter (Custodian) - One Year Limited (8/24/18 - 8/23/19)

Tracy Carter (Cook) - (2nd) One Year Probationary (8/22/18 - 8/21/19)

Heather Wendell - One Year Limited (9/6/18 - 9/5/19)

Deborah Beaber - (2nd) One Year Probationary (8/22/18 - 8/21/19)

Lee Smith - (2nd) One Year Probationary (8/22/18 - 8/21/19)

At roll call:

Ayes: Mr. Willoughby, Mrs. Carrothers, Mr. Higgenbotham, and Mr. Putnam.

Nays: None.

Abstain: None.

Motion carried.

18-220

CLASSIFIED STAFF CONTRACT

Mr. Willoughby moved and Mrs. Carrothers seconded to approve a two year classified contract for Mary George, Jr. /Sr. High School secretary, effective August 14, 2018 - August 13, 2020.

At roll call:

Ayes: Mr. Willoughby, Mrs. Carrothers, Mr. Higgenbotham, and Mr. Putnam.

Nays: None.

Abstain: None.

Motion carried.

18-221

CLASSIFIED STAFF EMPLOYMENT

Mr. Willoughby moved and Mrs. Carrothers seconded to approve the part-time employment of Ralph Maxwell to drive a student in the van to school in Jefferson County on an “as needed” basis for the 2018-2019 school year at a rate of \$16.37.

At roll call:

Ayes: Mr. Willoughby, Mrs. Carrothers, Mr. Higgenbotham, and Mr. Putnam.

Nays: None.

Abstain: None.

Motion carried.

18-222

BUS ROUTES AND TIMES

Mr. Higgenbotham moved and Mr. Willoughby seconded to approve the time schedule and bus routes for the 2018-2019 school year in accordance with the Ohio Revised Code §3327.01.

At roll call:

Ayes: Mr. Higgenbotham, Mr. Willoughby, Mrs. Carrothers, and Mr. Putnam.

Nays: None.

Abstain: None.

Motion carried.

18-223

BUS STOPS

Mr. Higgenbotham moved and Mr. Willoughby seconded to approve the 2018-2019 school year bus stops and designate Mr. Randy Robinson with the authority to relocate them or make changes as needed in accordance with the Ohio Administrative Code (3301-3-13(A)).

At roll call:

Ayes: Mr. Higgenbotham, Mr. Willoughby, Mrs. Carrothers, and Mr. Putnam.

Nays: None.

Abstain: None.

Motion carried.

18-224

CERTIFIED SUBSTITUTE DAILY RATE

Mr. Higgenbotham moved and Mrs. Carrothers seconded to approve the daily rate of \$85 per day for certified substitutes and \$100 per day for certified alumni substitutes for the 2018-2019 school year. To be considered an alumni substitute, they must be a graduate of Conotton Valley or retired from teaching at Conotton Valley.

At roll call:

Ayes: Mr. Higgenbotham, Mrs. Carrothers, Mr. Willoughby and Mr. Putnam.

Nays: None.

Abstain: None.

Motion carried.

18-225

CLASSIFIED SUBSTITUTE DAILY RATE

Mr. Willoughby moved and Mrs. Carrothers seconded to approve the hourly rates for classified substitutes for the 2018-2019 school year. Rates are Step 0 from the 2018-2019 classified salary schedule, with the exception of substitute bus drivers and substitute custodians.

Cook	\$ 8.83
Bus Driver	\$17.99
Bus Aide	\$ 9.05
Classroom Aide	\$10.18
Custodian	\$15.00
Secretary	\$ 9.61

At roll call:

Ayes: Mr. Willoughby, Mrs. Carrothers, Mr. Higgenbotham, and Mr. Putnam.

Nays: None.

Abstain: None.

Motion carried.

18-226

PARENT TRANSPORTATION OF STUDENTS

Mrs. Carrothers moved and Mr. Higgenbotham seconded to approve the following daily rates to the parents listed below for transporting their children to out of district facilities for the 2018-2019 school year:

Deborah Leggett	\$40 per day
Tiffany Rotruck	\$75 per day (on an as needed basis)

At roll call:

Ayes: Mrs. Carrothers, Mr. Higgenbotham, Mr. Willoughby, and Mr. Putnam.

Nays: None.

Abstain: None.

Motion carried.

18-227

IN LIEU OF TRANSPORTATION

Mrs. Carrothers moved and Mr. Higgenbotham seconded to approve the request to declare transportation of the following students impractical for the 2018-2019 school year:

Madison Ferrell - 8th grade
Brody Ferrell - 7th grade

The students are attending Tuscarawas Central Catholic Jr. High in New Philadelphia, Ohio.

Reasons for the impracticality of transportation:

- The cost of providing transportation in terms of equipment, maintenance and personnel.
- The number of students to be transported.
- The time and distance to provide transportation.

At roll call:

Ayes: Mrs. Carrothers, Mr. Higgenbotham, Mr. Willoughby, and Mr. Putnam.

Nays: None.

Abstain: None.

Motion carried.

18-228

2018/2019 CAFETERIA PRICES

Mr. Willoughby moved and Mr. Putnam seconded to approve the following cafeteria prices for the 2018-2019 school year:

Lunch		Breakfast	
PS - Gr. 5	\$2.50	PS - Gr. 12	\$1.50
Gr. 6 - Gr. 12	\$3.00		
Reduced	\$0.40	Reduced	\$0.30
Adults w/o drink	\$3.50		
Adults w/drink	\$4.00		

At roll call:

Ayes: Mr. Willoughby, Mr. Putnam, Mrs. Carrothers, and Mr. Higgenbotham.

Nays: None.

Abstain: None.

Motion carried.

18-229

STUDENT HANDBOOKS

Mr. Higgenbotham moved and Mrs. Carrothers second to approve the Elementary and Jr. /Sr. High School student handbooks for the 2018-2019 school year as presented.

At roll call:

Ayes: Mr. Higgenbotham, Mrs. Carrothers, Mr. Willoughby and Mr. Putnam.

Nays: None.

Abstain: None.

Motion carried.

18-230

2018/201 ATHLETIC PASS-TICKET PRICES

Mr. Higgenbotham moved and Mrs. Carrothers second to approve the following ticket prices for the 18-19 school year.

Fall Sports Passes		Winter Sports Passes	
Adult	\$ 40	Adult	\$ 50
Student	\$ 20	Student	\$ 25
Senior Citizen	\$ 30	Senior Citizen	\$ 30
Family	\$100	Family	\$145

Individual Ticket Prices (for Fall and Winter Sports)

Varsity & JV Events		Jr. High Events	
Adults	\$6.00	Adults	\$4.00
Students	\$4.00	Students	\$2.00

At roll call:

Ayes: Mr. Higgenbotham, Mrs. Carrothers, Mr. Willoughby and Mr. Putnam.

Nays: None.

Abstain: None.

Motion carried.

18-231

2018/2019 ATHLETIC EVENT STIPENDS

Mrs. Carrothers moved and Mr. Willoughby second to approve the following athletic stipends for the 2018-2019 school year:

Ticket Takers	\$25 per event (JV/Varsity = 1 event)
Football Scoreboard	\$30 per event
Volleyball Scoreboard	\$15 per game (JV=1 game) (Varsity=1 game)
Line Judges	\$15 per game (JV=1 game) (Varsity=1 game)
Parking	\$25 per event (JV/Varsity = 1 event)

At roll call:

Ayes: Mrs. Carrothers, Mr. Willoughby, Mr. Higgenbotham, and Mr. Putnam.

Nays: None.

Abstain: None.

Motion carried.

18-232

ATHLETIC EVENT EMPLOYEES

Mrs. Carrothers moved and Mr. Willoughby second to approve the following people to help with ticket sales, scoreboards and line judges at athletic events for the 2018-2019 school year.

Lester M. Baker

Lila Booth

Kenny Moffat, Jr.

Vincent Winters

Debbie Gooding

Ashlee Slutz

Mary George

Chris Stitt

Rhonda Robinson

At roll call:

Ayes: Mrs. Carrothers, Mr. Willoughby, Mr. Higgenbotham, and Mr. Putnam.

Nays: None.

Abstain: None.

Motion carried.

18-233

FIELD TRIP

Mr. Willoughby moved and second Mrs. Carrothers to approve a field trip for the 4th grade science classes to attend the Fourth Grade Environmental Field Day on Thursday, September 13th at Zitko Farms near Cadiz, sponsored by the Harrison Soil and Water Conservation District.

At roll call:

Ayes: Mr. Willoughby, Mrs. Carrothers, Mr. Higgenbotham, and Mr. Putnam.

Nays: None.

Abstain: None.

Motion carried.

18-234

IN LIEU OF TRANSPORTATION

Mr. Higgenbotham moved and Mrs. Carrothers second to approve the request to declare transportation of the following student impractical for the 2018-2019 school year:

Lance Smith - Gr. 3

The student is attending Immaculate Conception in Dennison, OH.

Reasons for the impracticality of transportation:

The cost of providing transportation in terms of equipment, maintenance and personnel.

The number of students to be transported.

The time and distance to provide transportation.

At roll call:

Ayes: Mr. Higgenbotham, Mrs. Carrothers, Mr. Willoughby, and Mr. Putnam.

Nays: None.

Abstain: None.

Motion carried.

18-235

CLASSIFIED SUBSTITUTE LIST

Mr. Higgenbotham moved and Mrs. Carrothers second to approve the addition of Dwain Rose to the classified substitute list as a custodian for the 2018-2019 school year, pending completion of all state and local requirements.

At roll call:

Ayes: Mr. Higgenbotham, Mrs. Carrothers, Mr. Willoughby, and Mr. Putnam.

Nays: None.

Abstain: None.

Motion carried.

18-236

CERTIFIED SUBSTITUTE LIST

Mr. Higgenbotham moved and Mrs. Carrothers second to approve the following certified substitute list for the 2018-2019 school year, pending completion of all state and local requirements.

Rod Phillips	Luanne Blick	Nicole Hickman
Giovanni Marangon	Brennan Baker	Dave Kinney
Teresa Cline	William Koch	Sue Gerome
Deborah Causby	Stephanie O'Connor	Karen Miller
Brock Caldwell	Beverly Enold	Julie Hykes

At roll call:

Ayes: Mr. Higgenbotham, Mrs. Carrothers, Mr. Willoughby, and Mr. Putnam.

Nays: None.

Abstain: None.

Motion carried.

18-237

2018 GRADUATE

Mr. Higgenbotham moved and Mrs. Carrothers second to approve the addition of Jacob Jones to the list of Conotton Valley Class of 2018 graduates.

At roll call:

Ayes: Mr. Higgenbotham, Mrs. Carrothers, Mr. Willoughby, and Mr. Putnam.

Nays: None.

Abstain: None.

Motion carried.

18-238

EXECUTIVE SESSION

Mr. Higgenbotham moved and Mr. Willoughby seconded the motion to approve to enter into executive session at 8:48 p.m. to consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal private interest is adverse to the public interest.

At roll call:

Ayes: Mr. Higgenbotham, Mr. Willoughby, Mrs. Carrothers, and Mr. Putnam.

Nays: None.

Abstain: None.

Motion carried. Entered back to regular meeting at 9:36 p.m.

18-239

ADJOURNMENT

At 9:36 p.m. Mrs. Carrothers moved and Mr. Putnam seconded the motion to adjourn the meeting.

At roll call:

Ayes: Mrs. Carrothers, Mr. Putnam, Mr. Higgenbotham, and Mr. Willoughby

Nays: None.

Abstain: None.

Motion carried.