

The Conotton Valley Union Local School District Board of Education met in session on Thursday, December 20, 2018, at 6:30 p.m. in the Conotton Valley High School Board of Education office. Present at roll call were Rob Higgenbotham, Debbie Carrothers, Logan Putnam, Kevin Willoughby and Chris Bower.

Also present were Superintendent Jerry T. Herman, Treasurer, Denise Ketchum, Jacquie Humphrey, Mr. Wright, Mr. Stuck, and members of the American Sign Language 2 class.

Public Participation: None

B.O.E. Member Reports: None

Superintendent and Buckeye Career Center Reports: Mr. Herman commented on the retirement of both Richard Imes and Marvin Smith, thanking them for their service to the district. Both will receive lifetime passes to all sporting events

Treasurer Report: None

18-332

APPROVAL OF MINUTES

Mr. Higgenbotham moved and Mr. Willoughby seconded the motion to approve the minutes of the November 15, 2018 regular Board of Education meeting.

At roll call

Ayes: Mr. Higgenbotham, Mr. Willoughby, Mr. Putnam, Mrs. Carrothers, and Mr. Bower

Nays: None.

Abstain: None

Motion carried.

18-333

FINANCIAL REPORT

Mr. Higgenbotham moved and Mr. Willoughby seconded the motion to approve the November 2018 financial report, with expenditures totaling \$ 629,797.07, is requested. Mutual fund balances at November 30, 2018 were \$ 2,392,162.21 in Unified Bank and \$ 140,801.25 in Star Ohio, earning an average annual yield of 2.34%. The balance in the Star Plus/Building Fund at November 30, 2018 was \$ 0.00.

At roll call

Ayes: Mr. Higgenbotham, Mr. Willoughby, Mr. Putnam, Mrs. Carrothers, and Mr. Bower

Nays: None.

Abstain: None

Motion carried.

18-334

PAYMENT OF BILLS

Mr. Higgenbotham moved and Mr. Willoughby seconded the motion to approve the payment of bills and any expenditures with “then and now” certificates, including those with amounts exceeding \$3,000.00.

At roll call

Ayes: Mr. Higgenbotham, Mr. Willoughby, Mr. Putnam, Mrs. Carrothers, and Mr. Bower

Nays: None.

Abstain: None

Motion carried.

NEW BUSINESS

18-335

DONATIONS

Mrs. Carrothers moved and Mr. Putnam seconded to approve the following gifts and donations totaling 1552.71.

From	To	Amount
Evolution Energy	CV Boys Basketball	\$100.00
Robert & Michele Higgenbotham	CV Boys Basketball	\$500.00
Kevin & Kimberly Willoughby	CV Boys Basketball	\$500.00
Bulk Carriers Transportation	CV Boys Basketball	\$350.00
Goodings Nursery	Product & Services valued at	\$102.71

At roll call

Ayes: Mrs. Carrothers, Mr. Putnam Mr. Willoughby, Mr. Higgenbotham, and Mr. Bower

Nays: None.

Abstain: None

Motion carried

18-336

FOOD SAFETY PLAN

Mr. Putnam moved and Mrs. Carrothers seconded to approve the district Food Safety Plan as presented.

At roll call

Ayes: Mr. Putnam, Mrs. Carrothers, Mr. Higgenbotham, Mr. Willoughby, and Mr. Bower

Nays: None.

Abstain: None

Motion carried.

18-337

SUPPLEMENTAL CONTRACT RESIGNATION

Mr. Putnam moved and Mrs. Carrothers seconded the motion to approve the resignation of Dave DiDonato as Assistant Varsity Boys Basketball Coach effective immediately.

At roll call

Ayes: Mr. Putnam, Mrs. Carrothers, Mr. Higgenbotham, Mr. Willoughby, and Mr. Bower

Nays: None.

Abstain: None

Motion carried.

18-338

CLASSIFIED SUBSTITUTE LIST

Mr. Putnam moved and Mrs. Carrothers seconded the motion to approve the following additions to the classified substitute list:

Julie Herman - Educational Aide

Beth Kinsey - Custodian

Meghan Higgenbotham - Educational Aide

At roll call

Ayes: Mr. Putnam, Mrs. Carrothers, Mr. Higgenbotham, Mr. Willoughby, and Mr. Bower

Nays: None.

Abstain: None

Motion carried.

18-339

CERTIFIED SUBSTITUTE LIST

Mr. Higgenbotham moved and Mr. Putnam seconded the motion to approve the following additions to the certified substitute list:

Avery Petro

Stacy Doak

At roll call

Ayes: Mr. Putnam, Mrs. Carrothers, Mr. Higgenbotham, Mr. Willoughby, and Mr. Bower

Nays: None.

Abstain: None

Motion carried.

18-340

SUPPLEMENTAL CONTRACT

Mr. Higgenbotham moved and Mr. Putnam seconded the motion to approve Alexandria (Allie) Gossett as High School Cheerleading Coach - Basketball for the 2018-2019 school year at a salary of \$2,068.92

At roll call

Ayes: Mr. Higgenbotham, Mr. Putnam, Mrs. Carrothers, Mr. Willoughby, and Mr. Bower

Nays: None.

Abstain: None

Motion carried.

18-341

MATERNITY LEAVE

Mrs. Carrothers moved and Mr. Willoughby seconded to motion to approve the request for maternity leave for Margaret Corp, elementary Science and Social Studies teacher, effective March 4, 2019, through the remainder of the 2018-2019 school year. She is requesting to use her accumulated sick leave to cover the first 30 days and when that is depleted, she is requesting an additional 25 days of unpaid maternity leave.

At roll call

Ayes: Mrs. Carrothers, Mr. Willoughby, Mr. Putnam, Mr. Higgenbotham, and Mr. Bower

Nays: None.

Abstain: None

Motion carried.

18-342

DOCK DAYS

Mrs. Carrothers moved and Mr. Higgenbotham seconded to approve the following dock days for Deb White:

One full day on November 19, 2018

One hour on November 28, 2018

At roll call

Ayes: Mrs. Carrothers, Mr. Higgenbotham, Mr. Putnam, Mr. Willoughby, and Mr. Bower

Nays: None.

Abstain: None

Motion carried.

18-343

CLASSIFIED STAFF CONTRACT REVISION

Mr. Putnam moved and Mrs. Carrothers seconded the motion to approve the revision of Tracy Carter's custodial contract from Step 2 of the OAPSE negotiated agreement at a salary of \$10.14 to Step 4 at a salary of \$10.99 per hour, effective December 20, 2018.

At roll call

Ayes: Mr. Putnam, Mrs. Carrothers, Mr. Willoughby, Mr. Higgenbotham, and Mr. Bower

Nays: None.

Abstain: None

Motion carried.

18-344

ADMINISTRATIVE STAFF REASSIGNMENT

Mr. Putnam moved and Mrs. Carrothers seconded the motion to approve the reassignment of Lauren Hanstine from Director of Special Education to Gifted Intervention Specialist, effective January 2, 2019, for the remainder of the 2018-2019 school year.

At roll call

Ayes: Mr. Putnam, Mrs. Carrothers, Mr. Willoughby, Mr. Higgenbotham, and Mr. Bower

Nays: None.

Abstain: None

Motion carried.

18-345

CERTIFIED STAFF REASSIGNMENT

Mr. Putnam moved and Mrs. Carrothers seconded the motion to approve the reassignment of Jenna Dress, Speech Therapist, to the title of interim Director of Special Education, effective January 2, 2019, with an additional five days at her per diem rate of \$255.99 per day, added to her contract for the 2018-2019 school year.

At roll call

Ayes: Mr. Putnam, Mrs. Carrothers, Mr. Willoughby, Mr. Higgenbotham, and Mr. Bower

Nays: None.

Abstain: None

Motion carried.

18-346 ECOESC SPEECH AND LANGUAGE THERAPY SERVICES AGREEMENT

Mr. Putnam moved and Mrs. Carrothers seconded the motion to approve an agreement with the East Central Ohio Educational Service Center to provide Speech and Language Therapy Services at St. Mary's preschool as presented.

At roll call

Ayes: Mr. Putnam, Mrs. Carrothers, Mr. Willoughby, and Mr. Bower

Nays: None.

Abstain: Mr. Higgenbotham

Motion carried.

18-347 COLLEGE CREDIT PLUS MOU (KENT STATE)

Mr. Putnam moved and Mrs. Carrothers seconded the motion to approve a MOU as presented between Kent State University and the Conotton Valley Union Local School District for the College Credit Plus Program at a cost to the district of \$120 per semester credit hour for the 2019-2020 school year beginning July 1, 2019 through June 30, 2020.

At roll call

Ayes: Mr. Putnam, Mrs. Carrothers, Mr. Willoughby, and Mr. Bower

Nays: None.

Abstain: Mr. Higgenbotham

Motion carried.

18-348 OSBA MEMBERSHIP

Mr. Putnam moved and Mrs. Carrothers seconded the motion to approve the Ohio School Boards Association 2019 membership, with the following fees:

	2019	2018
2019 Annual Membership Dues	\$4,355	\$3,466
OSBA Briefcase Subscription	140	135
OSBA School Mgmt News Subscription	<u>200</u>	<u>195</u>
	\$ 4,695	\$ 3,796

An increase of \$899.00.

At roll call

Ayes: Mr. Putnam, Mrs. Carrothers, Mr. Willoughby, and Mr. Bower

Nays: None.

Abstain: Mr. Higgenbotham

Motion carried.

18-349

OSBA LEGAL ASSISTANCE FUND

Mr. Putnam moved and Mrs. Carrothers seconded the motion to approve of the following resolution requested:

WHEREAS, the Conotton Valley Union Board of Education wishes to support the efforts of other boards of education to obtain favorable judicial decisions, and

WHEREAS, the Ohio School Boards Association Legal Assistance Fund has been established for this purpose,

THEREFORE, the Board hereby resolves to participate in the OSBA LAF for calendar year 2019 and authorizes the treasurer to pay o the LAF \$250.

At roll call

Ayes: Mr. Putnam, Mrs. Carrothers, Mr. Willoughby, and Mr. Bower

Nays: None.

Abstain: Mr. Higgenbotham

Motion carried.

18-350

STUDENT ACTIVITY

Mr. Higgenbotham moved and Mr. Willoughby seconded to approve the creation of a “Science Team” student activity account. The Science Team account is being requested to serve as a dedicated source for fundraising monies related to the building of the greenhouse for Horticulture/Env. Science and Gardening Club. This program will be an important tool for developing student business/entrepreneurial experiences, science advancement and increased learning opportunities for our students through gardening.

At roll call

Ayes: Mr. Higgenbotham, Mr. Willoughby, Mr. Putnam, Mrs. Carrothers, and Mr. Bower

Nays: None.

Abstain: None

Motion carried.

18-351

APPOINTMENT OF PRESIDENT PRO-TEM

Mr. Willoughby moved and Mrs. Carrothers seconded to approve the appointment of Chris Bower as President Pro-Tem for the organizational meeting to be held in January 2, 2019 at 7:00 a.m. in the boardroom.

At roll call

Ayes: Mr. Willoughby, Mrs. Carrothers, Mr. Putnam, and Mr. Higgenbotham,

Nays: None.

Abstain: Mr. Bower

Motion carried.

18-352

MINIMUM WAGE INCREASE

Mrs. Carrothers moved and Mr. Putnam seconded to approve the January 1, 2019 minimum wage increase from \$8.30 per hour to \$8.55 per hour. The wage increase will affect bus drivers who are paid minimum wage for extra trip "sitting time".

At roll call

Ayes: Mrs. Carrothers, Mr. Putnam, Mr. Willoughby, Mr. Higgenbotham, and Mr. Bower

Nays: None.

Abstain: None

Motion carried.

18-353

CLASSIFIED STAFF EMPLOYMENT

Mr. Putnam moved and Mr. Willoughby seconded to approve the employment of Richard Mutton as a full-time custodian, 8 hours per day, 260 days per year, effective January 2, 2019, with a one year probationary contract at 2 years' experience and a salary of \$10.14 per hour.

At roll call

Ayes: Mr. Putnam, Mr. Willoughby, Mrs. Carrothers, and Mr. Bower

Nays: None.

Abstain: Mr. Higgenbotham

Motion carried.

18-354

CLASSIFIED STAFF EMPLOYMENT

Mr. Putnam moved and Mr. Willoughby seconded to approve the employment of Beth Kinsey as a full-time custodian, 8 hours per day, 260 days per year, effective January 2, 2019, with a one year probationary contract at 2 years experience and a salary of \$10.14 per hour.

At roll call

Ayes: Mr. Putnam, Mr. Willoughby, Mrs. Carrothers, and Mr. Bower

Nays: None.

Abstain: Mr. Higgenbotham

Motion carried.

18-355

CLASSIFIED STAFF EMPLOYMENT

Mr. Putnam moved and Mr. Willoughby seconded to approve the employment of Meghan Higgenbotham as a full-time educational aide, 7.5 hours per day, 184 days per year, effective January 2, 2019, with a one year probationary contract at 0 years' experience and a salary of \$10.18 per hour.

At roll call

Ayes: Mr. Putnam, Mr. Willoughby, Mrs. Carrothers, and Mr. Bower

Nays: None.

Abstain: Mr. Higgenbotham

Motion carried.

18-356

BOWERSTON PUBLIC LIBRARY BOARD

Mr. Higgenbotham moved and Mr. Willoughby seconded to approve the re-appointment of Mrs. Penny Marshall, PO Box 146, Leesville, OH, 44639 to the Bowerston Public Library Board of Trustees. The term will expire in 2025.

At roll call

Ayes: Mr. Higgenbotham, Mr. Willoughby, Mr. Putnam, Mrs. Carrothers, and Mr. Bower

Nays: None.

Abstain: None

Motion carried.

18-357

CARROLL HILLS INDUSTRIES, INC. AGREEMENT

Mrs. Carrothers moved and Mr. Higgenbotham seconded to approve an agreement with Carroll Hills Industries, Inc. to provide shredding at the Jr. /Sr. High School / Elementary building at a cost of .17 per pound beginning November 2018 through and including November 2019.

At roll call

Ayes: Mrs. Carrothers, Mr. Higgenbotham Mr. Willoughby, Mr. Putnam, and Mr. Bower

Nays: None.

Abstain: None

Motion carried.

18-358

AGREEMENT WITH HOLABIRD & ROOT

Mr. Higgenbotham moved and Mr. Putnam seconded to approve Mr. Herman to employ and negotiate with Holabird and Root in the design and engineering phase of the Rocket Center project.

At roll call

Ayes: Mr. Higgenbotham, Mr. Putnam, Mrs. Carrothers, Mr. Willoughby and Mr. Bower

Nays: None.

Abstain: None

Motion carried.

18-359

EXECUTIVE SESSION

Mr. Putnam moved and Mr. Higgenbotham seconded to enter into executive session at 9:00 p.m. to consider the compensation of a public employee or official.

At roll call

Ayes: Mr. Putnam, Mr. Higgenbotham, Mrs. Carrothers, Mr. Willoughby and Mr. Bower

Nays: None.

Abstain: None

Motion carried.

Entered back to regular meeting at 9:35 p.m.

18-360

ADJOURNMENT

At 9:36 p.m. Mr. Willoughby moved and Mrs. Carrothers seconded the motion to adjourn the meeting.

At roll call.

Ayes: Mr. Willoughby, Mrs. Carrothers, Mr. Putnam, Mr. Higgenbotham, and Mr. Bower

Nays: None.

Abstain: None

Motion carried.