

The Conotton Valley Union Local School District Board of Education met in session on Thursday, February 15, 2018, at 6:30 p.m. in the Conotton Valley High School Board of Education office. Present at roll call were Kevin Willoughby, Rob Higgenbotham, and Logan Putnam. Chris Bower and Kari Galigher were absent.

Also present were Superintendent Jerry T. Herman, Treasurer Denise Ketchum, Kelly Edwards, Jill Putnam, Jacquie Humphrey and Patrick Cooper.

Mr. Bower entered meeting at 6:44 p.m. Mr. Bower conducted the meeting.

18-033

#### APPROVAL OF MINUTES

Mr. Higgenbotham moved and Mr. Willoughby seconded the motion to approve the minutes of the January 10, 2018, organizational meeting and the January 18, 2018 regular Board of Education meeting.

At roll call

Ayes: Mr. Higgenbotham, Mr. Willoughby Mr. Putnam and Mr. Bower.

Nayes: None.

Abstain: None

Motion carried.

18-034

#### FINANCIAL REPORT

Mr. Higgenbotham moved and Mr. Willoughby seconded the motion to approve the January 2018 financial report, with expenditures totaling \$ 491,665.04 is requested. Mutual fund balances at January 31, 2018 were \$ 1,181,191.60 in Unified Bank (formerly Citizens) and \$ 138,529.85 in Star Ohio, earning an average annual yield of 1.44%. The balance in the Star Plus/Building Fund at January, 2018 was \$ 0.00.

At roll call

Ayes: Mr. Higgenbotham, Mr. Willoughby Mr. Putnam and Mr. Bower.

Nayes:None.

Abstain: None

Motion carried.

18-035

PAYMENT OF BILLS

Mr. Higgenbotham moved and Mr. Willoughby seconded the motion approve the payment of bills and any expenditures with “then and now” certificates, including those with amounts exceeding \$3,000.00.

At roll call

Ayes: Mr. Higgenbotham, Mr. Willoughby Mr. Putnam and Mr. Bower.

Nays: None.

Abstain: None

Motion carried.

**NEW BUSINESS**

18-036

CERTIFIED MEDICAL LEAVE

Mr. Putnam moved and Mr. Willoughby seconded to approve medical leave for Mike Swaldo for the remainder of the 2017-2018 school year effective February 1, 2018.

At roll call.

Ayes: Mr. Putnam, Mr. Willoughby, Mr. Higgenbotham, and Mr. Bower

Nays: None.

Abstain: None

Motion carried.

18-037

LONG TERM SUBSTITUTE

Mr. Higgenbotham moved and Mr. Putnam seconded to approve Dillon Bolon as a long term substitute for Mike Swaldo for the remainder of the 2017-2018 school year effective February 1, 2018.

At roll call.

Ayes: Mr. Higgenbotham, Mr. Putnam, Mr. Willoughby, and Mr. Bower

Nays: None.

Abstain: None

Motion carried.

18-038

BUILDING USE REQUEST

Mr. Putnam moved and Mr. Willoughby seconded the use of CVHS gym on Saturday, March 24, 2018 by the sophomore class from 6:00 p.m. - 8:00 p.m. for a Daddy - Daughter dance.

At roll call.

Ayes: Mr. Putnam, Mr. Willoughby, Mr. Higgenbotham, and Mr. Bower

Nays: None.

Abstain: None

Motion carried.

18-039

FIELD TRIP APPLICATION

Mr. Putnam moved and Mr. Willoughby seconded the approval of a field trip for the students in grades 6-8 to attend the Middle School Class Act Series at the Performing Arts Center at Kent State-Tusc. Campus on Thursday, February 1, 2018.

At roll call.

Ayes: Mr. Putnam, Mr. Willoughby, Mr. Higgenbotham, and Mr. Bower

Nays: None.

Abstain: None

Motion carried.

18-040

FIELD TRIP APPLICATION

Mr. Putnam moved and Mr. Willoughby seconded the approval of a field trip for students in 5th Grade to attend the Young Authors Conference at J.I.M.'s Place in New Philadelphia on Friday, February 9, 2018.

At roll call.

Ayes: Mr. Putnam, Mr. Willoughby, Mr. Higgenbotham, and Mr. Bower

Nays: None.

Abstain: None

Motion carried.

18-041

2ND READING OF 2018-2019 SCHOOL CALENDAR

Mr. Putnam moved and Mr. Higgenbotham seconded to approve the second and final reading of the 2018-2019 school calendar.

At roll call.

Ayes: Mr. Putnam, Mr. Higgenbotham, Mr. Willoughby and Mr. Bower

Nays: None.

Abstain: None

Motion carried.

18-042

SUPPLEMENTAL CONTRACT CORRECTION

Mr. Willoughby moved and Mr. Putnam seconded to approve a correction to Resolution #18-026 supplemental contracts for Lori Daniels as Musical / Play Director at \$1,136.76 and Thomas Daniels as Assistant Musical / Play Director at \$568.38 for the 2017-2018 school year pending completion of state and local requirements, not the 2018-2019 school year as stated in the resolution.

At roll call.

Ayes: Mr. Willoughby, Mr. Putnam, Mr. Higgenbotham and Mr. Bower

Nays: None.

Abstain: None

Motion carried.

18-043

SUPPLEMENTAL CONTRACT

Mr. Higgenbotham moved and Mr. Putnam seconded to approve Mike Winland as an Assistant Football Coach for the 2018-2019 school year pending completion of state and local requirements.

At roll call.

Ayes: Mr. Higgenbotham, Mr. Putnam, Mr. Willoughby and Mr. Bower

Nays: None.

Abstain: None

Motion carried.

18-044

PROPERTY AND FLEET INSURANCE RENEWALS

Mr. Higgenbotham moved and Mr. Willoughby seconded to approve the district property and fleet insurances renewal February 20, 2018. The renewal rates:

	<u>Current Renewal</u>	<u>2017 Renewal</u>
Property	\$ 24,128	\$ 23,259
Fleet	<u>\$ 14,493</u>	<u>\$ 10,875</u>
<b>TOTAL</b>	<b>\$ 38,565</b>	<b>\$ 34,134</b>

At roll call.

Ayes: Mr. Higgenbotham, Mr. Willoughby, Mr. Putnam and Mr. Bower

Nays: None.

Abstain: None

Motion carried.

18-045

CLASSIFIED SUBSTITUTE LIST

Mr. Higgenbotham moved and Mr. Willoughby seconded to approve the addition of Hope Dingman as a classified substitute bus driver pending completion of all state and local requirements.

At roll call.

Ayes: Mr. Higgenbotham, Mr. Willoughby, Mr. Putnam and Mr. Bower

Nays: None.

Abstain: None

Motion carried.

18-046

EDUCATION ALTERNATIVES SERVICE AGREEMENT

Mr. Higgenbotham moved and Mr. Willoughby seconded to approve the service agreement between the Conotton Valley Union Local School District and Education Alternatives as presented.

At roll call.

Ayes: Mr. Higgenbotham, Mr. Willoughby, Mr. Putnam and Mr. Bower

Nays: None.

Abstain: None

Motion carried.

18-047

DONATIONS

Mr. Putnam moved and Mr. Willoughby seconded to approve following gifts and donations:

From	To	Amount
C.Norris Manufacturing	CV Baseball	\$200.00
Edward Milliken	CV Baseball	\$100.00
Charles Decker	CV Baseball	\$250.00
Brad & Nancy Wilson	CV Baseball	\$ 50.00
Rich & Anita Milliken	CV Baseball	\$250.00
Rich & Anita Milliken	CV Basketball	\$500.00
David Heakin	CV Baseball	\$ 25.00
Rod & Lynn Decker	CV Baseball	\$250.00
Rob & Michele Higgenbotham	CV Baseball	\$200.00
Stark Community Foundation	CV Music	\$250.00
James & Tricia Copeland	CV Baseball	\$200.00
Bart Busby	CV Baseball	\$ 50.00
Willoughby & Company	CV Baseball	\$200.00
Tony & Carla Scott	CV Baseball	\$ 50.00
Margaret & Lanty Smith	CV Baseball	\$500.00

At roll call.

Ayes: Mr. Putnam, Mr. Willoughby, Mr. Higgenbotham and Mr. Bower

Nays: None.

Abstain: None

Motion carried.

18-048

#### BOWERSTON PUBLIC LIBRARY BOARD

Mr. Willoughby moved and Mr. Putnam seconded to approve the appointment of Mrs. Debbie Carrothers, 91430 Hidden Valley Rd., Bowerston, OH 44695 to the Bowerston School District Public Library Board of Trustees to replace and fill the unexpired term of Kevin Willoughby.

At roll call.

Ayes: Mr. Willoughby, Mr. Putnam, Mr. Higgenbotham and Mr. Bower

Nays: None.

Abstain: None

Motion carried.

18-049

#### CAFETERIA MANAGER RESIGNATION

Mr. Putnam moved and Mr. Higgenbotham seconded to approve the resignation of Kathy Romig as Cafeteria Manager, effective March 17, 2018, due to recent health issues.

At roll call.

Ayes: Mr. Putnam, Mr. Higgenbotham, Mr. Willoughby and Mr. Bower

Nays: None.

Abstain: None

Motion carried.

18-050

#### CAFETERIA MANAGER

Mr. Putnam moved and Mr. Higgenbotham seconded to approve the employment of Randy Robinson as Cafeteria Manager, effective March 17, 2018 for the remainder of the 2017-2018 school year at a salary of \$1,262.50.

At roll call.

Ayes: Mr. Putnam, Mr. Higgenbotham, Mr. Willoughby and Mr. Bower

Nays: None.

Abstain: None

Motion carried.

18-051

#### STUDENT HANDBOOK REVISION

Mr. Putnam moved and Mr. Willoughby seconded to approve the revision to page 11 - Use of Wireless Communication Devices (WCD), of the 2017-2018 Jr. /Sr. High School Student & Parent Handbook as presented.

At roll call.

Ayes: Mr. Putnam, Mr. Willoughby, Mr. Higgenbotham and Mr. Bower

Nays: None.

Abstain: None

Motion carried.

18-052

#### EXECUTIVE SESSION

Mr. Higgenbotham moved and Mr. Putnam seconded the motion to approve to enter into executive session at 8:00 p.m. to discuss the employment of a public employee, official, licensee, or regulated individual.

At roll call.

Ayes: Mr. Higgenbotham, Mr. Putnam, Mr. Willoughby and Mr. Bower

Nays: None.

Abstain: None

Motion carried. Entered back to regular meeting at 8:30 p.m.

18-053

#### ADJOURNMENT

At 8:30 p.m. Mr. Higgenbotham moved and Mr. Putnam seconded the motion to adjourn the meeting.

At roll call.

Ayes: Mr. Higgenbotham, Mr. Putnam, Mr. Willoughby and Mr. Bower

Nays: None.

Abstain: None

Motion carried.