

The Conotton Valley Union Local School District Board of Education met in session on Thursday, July 19, 2018, at 6:30 p.m. in the Conotton Valley High School Board of Education office. Present at roll call were Chris Bower, Rob Higgenbotham, Debbie Carrothers, Logan Putnam and Kevin Willoughby.

Also present were Superintendent Jerry T. Herman, Treasurer, Denise Ketchum, Mr. Scott and Mr. Rippeth from the Bowerston Library Board.

Public Participation: None

B.O.E. Member Reports: None

Superintendent and Buckeye Career Center Reports: Mr. Herman mentioned traveling to other school districts to see how their public library worked within the public school setting.

Treasurer Report: Mrs. Ketchum discussed the possibility of Valuation Engineers doing a walk through of the facilities to ensure that all fixed assets were tagged and accounted for. She also mentioned that the CPA firm of James Zupka Inc. from Garfield Heights was awarded the contract with the State Auditor's office to conduct the fiscal audits from July 2016 through June 2022. Mention of Capital Conference 2018 was made, Mrs. Ketchum asked that Board Members begin thinking about whether they wanted to attend.

18-186

APPROVAL OF MINUTES

Mr. Higgenbotham moved and Mr. Putnam seconded the motion to approve the minutes of the June 21, 2018, regular Board of Education meeting.

At roll call

Ayes: Mr. Higgenbotham, Mr. Putnam, Mrs. Carrothers, Mr. Willoughby, and Mr. Bower

Nays: None.

Abstain: None

Motion carried.

18-187

FINANCIAL REPORT

Mr. Higgenbotham moved and Mr. Putnam seconded the motion to approve the June 2018 financial report, with expenditures totaling \$ 625,686.53, is requested. Mutual fund balances at June 30, 2018 were \$ 2,840,696.23 in Unified Bank and \$ 139,529.24 in Star Ohio, earning an average annual yield of 1.99%. The balance in the Star Plus/Building Fund at June 30, 2018 was \$ 0.00.

At roll call

Ayes: Mr. Higgenbotham, Mr. Putnam, Mrs. Carrothers, Mr. Willoughby, and Mr. Bower

Nays: None

Abstain: None
Motion carried.

18-188

PAYMENT OF BILLS

Mr. Higgenbotham moved and Mr. Putnam seconded the motion approve the payment of bills and any expenditures with “then and now” certificates, including those with amounts exceeding \$3,000.00.

At roll call

Ayes: Mr. Higgenbotham, Mr. Putnam, Mrs. Carrothers, Mr. Willoughby, and Mr. Bower

Nayes: None.

Abstain: None

Motion carried.

NEW BUSINESS

18-189

VALUATION ENGINEERS

Mrs. Carrothers moved and Mr. Willoughby seconded to approve the an agreement with Valuation Engineers to perform a walk through appraisal in order to provide a detailed fixed asset inventory report at a one time cost of cost of \$3,850.00. Annual revaluation service at a cost of \$385.00 a year for 5 years. Annual accounting supplement report at a cost of \$525.00 for 5 years.

At roll call

Ayes: Mrs. Carrothers, Mr. Willoughby, Mr. Higgenbotham, Mr. Putnam, and Mr. Bower

Nayes: None.

Abstain: None

Motion carried.

18-190

ARBITER PAY/ ARBITER SPORTS

Mr. Putnam moved and Mr. Higgenbotham seconded to approve an agreement an agreement
with

ArbiterPay/ArbiterSports to facilitate the pay for officials for all Athletic Events at a cost \$1.40 per transaction.

At roll call

Ayes: Mr. Putnam, Mr. Higgenbotham, Mrs. Carrothers, Mr. Willoughby and Mr. Bower

Nayes: None.

Abstain: None

Motion carried

18-191 HARCATUS HEAD START TRANSITION AGREEMENT

Mr. Higgenbotham moved and Mrs. Carrothers seconded to approve the Transition Agreement between Harcatius Head Start and Conotton Valley Union Local Schools for the 2018-2019 school year as presented.

At roll call

Ayes: Mr. Higgenbotham, Mrs. Carrothers, Mr. Putnam, Mr. Willoughby, and Mr. Bower

Nays: None

Abstain: None

Motion carried.

18-192 HARCATUS HEAD START INTERAGENCY AGREEMENT

Mr. Higgenbotham moved and Mrs. Carrothers seconded to approve the Interagency Agreement between Harcatius Head Start and Conotton Valley Union Local Schools for the 2018-2019 school year as presented.

At roll call

Ayes: Mr. Higgenbotham, Mrs. Carrothers, Mr. Putnam, Mr. Willoughby, and Mr. Bower

Nays: None

Abstain: None

Motion carried.

18-193 BUILDING USE REQUEST

Mr. Willoughby moved and Mr. Putnam seconded to approve a request by the Class of 1968 to use the cafeteria at the high school for their 50th class reunion on September 1, 2018.

At roll call

Ayes: Mr. Willoughby, Mr. Putnam, Mr. Higgenbotham, Mrs. Carrothers, and Mr. Bower

Nays: None

Abstain: None

Motion carried.

18-194 SUPPLEMENTAL RESIGNATION

Mr. Putnam moved and Mr. Higgenbotham seconded to approve the resignation of Jennifer Hiles as Yearbook Advisor for the 2018-2019 school year.

At roll call:

Ayes: Mr. Putnam, Mr. Higgenbotham, Mrs. Carrothers, Mr. Willoughby, and Mr. Bower

Nays: None

Abstain: None

Motion carried.
18-195

SUPPLEMENTAL CONTRACTS

Mr. Putnam moved and Mr. Higgenbotham seconded to approve the following supplemental contracts for the 2018-2019 school year, pending completion of all state and local requirements:

Jennifer Hiles - Teacher Based Team Leader / ELA - \$517.23
Mike Winland - Yearbook Advisor - \$1,173.36
Mike Winland - Girls JV Basketball Coach - \$2,216.70
Mike Winland - Jr. High Track Coach - \$1,182.24
Shelby Best - Jr. High Cheerleading Coach / Football - \$1,108.35

At roll call:

Ayes: Mr. Putnam, Mr. Higgenbotham, Mrs. Carrothers, Mr. Willoughby, and Mr. Bower
Nays: None
Abstain: None
Motion carried.

18-196

SUMMER SPEECH THERAPY SERVICES

Mrs. Carrothers moved and Mr. Putnam seconded to approve summer speech therapy services by Jenna Dress at her daily rate of \$238.53.

At roll call

Ayes: Mrs. Carrothers, Mr. Putnam, Mr. Higgenbotham, Mr. Willoughby, and Mr. Bower
Nays: None
Abstain: None
Motion carried.

18-197

CERTIFIED STAFF RESIGNATION

Mr. Willoughby moved and Mr. Putnam seconded to approve the resignation of Lauren Rowlands as an ELA teacher effective at the end of the 2017-2018 school year.

At roll call

Ayes: Mr. Willoughby, Mr. Putnam, Mr. Higgenbotham, Mrs. Carrothers, and Mr. Bower
Nays: None
Abstain: None
Motion carried.

18-198

CLASSIFIED STAFF RESIGNATION

Mr. Willoughby moved and Mr. Putnam seconded to approve the resignation of Mackenzie McGaha as a preschool aide effective at the end of the 2017-2018 school year.

At roll call

Ayes: Mr. Willoughby, Mr. Putnam, Mr. Higgenbotham, Mrs. Carrothers, and Mr. Bower

Nays: None

Abstain: None

Motion carried.

18-199

ADMINISTRATIVE & BUILDING SECRETARY
SALARY SCHEDULE

Mr. Higgenbotham moved and Mrs. Carrothers seconded to approve The administrative secretary salary schedule as presented for fiscal years 2019-2023.

At roll call

Ayes: Mr. Higgenbotham, Mrs. Carrothers, Mr. Putnam, Mr. Willoughby and Mr. Bower

Nays: None

Abstain: None

Motion carried.

18-200

CLASSIFIED STAFF EMPLOYMENT

Mr. Willoughby moved and Mr. Putnam seconded to approve the employment of Chelsey Edwards as a preschool aide with 2 years' experience at a salary of \$10.57 per hour, with a one year probationary contract per the OAPSE negotiated agreement and pending completion of all state and local requirements.

At roll call

Ayes: Mr. Willoughby, Mr. Putnam, Mr. Higgenbotham, Mrs. Carrothers, and Mr. Bower

Nays: None

Abstain: None

Motion carried.

18-201

MARCHING BAND TRAILER

Mr. Higgenbotham moved and Mr. Willoughby seconded to approve the purchase of a band trailer to haul instruments and equipment for a total of \$10,729.38 as presented.

At roll call

Ayes: Mr. Higgenbotham, Mr. Willoughby, Mrs. Carrothers, Mr. Putnam and Mr. Bower

Nays: None

Abstain: None

Motion carried.

18-202

ECO-ESC AUDIOLOGY SERVICES CONTRACT

Mrs. Carrothers moved and Mr. Putnam seconded to approve the East Central Ohio ESC Contractual Agreement for Regional Cooperative Programs for Audiology services at an estimated cost of \$600.28 for the 2018-2019 school year.

Ayes: Mrs. Carrothers, Mr. Putnam, Mr. Willoughby and Mr. Bower

Nays: None

Abstain: Mr. Higgenbotham

Motion carried.

18-203

CARROLL COUNTY BOARD OF DD

Mr. Higgenbotham moved and Mr. Putnam seconded to approve a contract with Carroll County Board of Developmental Disabilities for multi-handicapped students educated at their facility for the 18-19 school year. Conotton Valley will be responsible for reimbursing CCBDD for the cost of therapy services and aide services.

At roll call

Ayes: Mr. Higgenbotham, Mr. Putnam, Mrs. Carrothers, Mr. Willoughby, and Mr. Bower

Nays: None

Abstain: None

Motion carried.

18-204

EDUCATION ALTERNATIVES

Mr. Higgenbotham moved and Mr. Putnam seconded to approve the service agreement between the Conotton Valley Union Local School District and Education Alternatives day treatment program for 182 days at \$125.00 (\$22,750).

At roll call

Ayes: Mr. Higgenbotham, Mr. Putnam, Mrs. Carrothers, Mr. Willoughby, and Mr. Bower

Nayes: None.
Abstain: None
Motion carried.

18-205

JEFFERSON COUNTY BOARD OF DD

Mr. Higgenbotham moved and Mr. Putnam seconded to approve an agreement with the Jefferson County Board of Developmental Disabilities for special education services as presented.

At roll call

Ayes: Mr. Higgenbotham, Mr. Putnam, Mrs. Carrothers, Mr. Willoughby, and Mr. Bower

Nayes: None

Abstain: None

Motion carried.

18-206

DONATIONS

Mrs. Carrothers moved and Mr. Willoughby seconded to approve the following gifts and donations totaling \$249.21:

From	To	Amount
Denise Ketchum	CVHS Princ. Acct	\$50.00
Goodings Nursery	Product and Services valued at:	\$102.71
Go Fund Me	Spain Trip	\$96.50

At roll call

Ayes: Mrs. Carrothers, Mr. Willoughby, Mr. Higgenbotham, Mr. Putnam and Mr. Bower

Nayes: None

Abstain: None

Motion carried.

18-207

ADJOURNMENT

At 8:40 p.m. Mr. Putnam moved and Mr. Higgenbotham seconded the motion to adjourn the meeting.

At roll call.

Ayes: Mr. Putnam, Mr. Higgenbotham, Mrs. Carrothers, Mr. Willoughby and Mr. Bower

Nayes: None

Abstain: None

Motion carried.

