

The Conotton Valley Union Local School District Board of Education met in session on Thursday, March 22, 2018, at 6:30 p.m. in the Conotton Valley High School Board of Education office. Present at roll call were Kevin Willoughby, Rob Higgenbotham, Logan Putnam and Kari Galigher. Chris Bower was absent.

Also present were Superintendent Jerry T. Herman, Treasurer Denise Ketchum, Beverly Scott and Robert Bray of WBTC Radio.

Mr. Bower entered meeting at 6:43 p.m.

PUBLIC PARTICIPATION

Robert Bray from WBTC Radio spoke of the radio station being present and airing live the inaugural baseball game at the new "Jim Monigold Field" on March 28, 2018. Also during this part of the meeting community members were able to submit suggestions for IDEA-B funding usage.

18-054

EXECUTIVE SESSION

Mr. Bower moved and Mr. Willoughby seconded the motion to approve to enter into executive session at 7:11 p.m. to discuss the employment of a public employee, official, licensee, or regulated individual.

At roll call.

Ayes: Mr. Bower, Mr. Willoughby Mr. Higgenbotham, Mr. Putnam, and Mrs. Galigher

Nays: None.

Abstain: None

Motion carried. Entered back to regular meeting at 8:00 p.m.

18-055

APPROVAL OF MINUTES

Mr. Higgenbotham moved and Mr. Putnam seconded the motion to approve the minutes of the February 15, 2018, regular Board of Education meeting.

At roll call

Ayes: Mr. Higgenbotham, Mr. Putnam, Mr. Bower, Mr. Willoughby and Mrs. Galigher

Nays: None.

Abstain: None

Motion carried.

18-056

FINANCIAL REPORT

Mr. Higgenbotham moved and Mr. Putnam seconded the motion to approve the February 2018 financial report, with expenditures totaling \$ 520,024.64, is requested. Mutual fund balances at February 28, 2018 were \$ 1,035,405.21 in Unified Bank and \$ 138,687.41 in Star Ohio, earning an average annual yield of 1.49%. The balance in the Star Plus/Building Fund at February 28, 2018 was \$ 0.00.

At roll call

Ayes: Mr. Higgenbotham, Mr. Putnam, Mr. Bower, Mr. Willoughby and Mrs. Galigher

Nays: None.

Abstain: None

Motion carried

18-057

PAYMENT OF BILLS

Mr. Higgenbotham moved and Mr. Mr. Putnam seconded the motion approve the payment of bills and any expenditures with “then and now” certificates, including those with amounts exceeding \$3,000.00.

At roll call

Ayes: Mr. Higgenbotham, Mr. Putnam, Mr. Bower, Mr. Willoughby and Mrs. Galigher

Nays: None.

Abstain: None

Motion carried

18-058

DONATIONS

Mr. Higgenbotham moved and Mr. Mr. Putnam seconded to approve following gifts and donations:

From	To	Amount
Joel Milliken	CV Baseball	\$300.00
Cody Mullins & Pat Harter	Class of 2024	\$20.00
Jason & Heather Baker	Class of 2024	\$20.00
Jack & Nickie Rouse	Class of 2024	\$20.00
Kelli Toot	Class of 2024	\$20.00
David & Leslie Edie	Class of 2024	\$40.00

At roll call

Ayes: Mr. Higgenbotham, Mr. Putnam, Mr. Bower, Mr. Willoughby and Mrs. Galigher

Nays: None.

Abstain: None

Motion carried

18-059

TRANSFER OF FUNDS

Mr. Higgenbotham moved and Mr. Putnam seconded to approve the transfer of \$12,000.00 from the General fund (001) to the Permanent Improvement fund (003).

At roll call

Ayes: Mr. Higgenbotham, Mr. Putnam, Mr. Bower, Mr. Willoughby and Mrs. Galigher

Nays: None.

Abstain: None

Motion carried

NEW BUSINESS

18-060

CLASSIFIED SUBSTITUTE LIST

Mr. Bower moved and Mr. Willoughby seconded to approve the following additions to the classified substitute list, pending completion of all state and local requirements:

Melinda Grant - Cafeteria, Aide and Secretary
Hope Dingman - Custodian, Cafeteria, Aide and Secretary
Jody Angel - Custodian, Cafeteria, Aide, Secretary

At roll call.

Ayes: Mr. Bower, Mr. Willoughby, Mr. Higgenbotham, Mr. Putnam and Mrs. Galigher

Nays: None.

Abstain: None

Motion carried.

18-061

CLASSIFIED CONTRACT RENEWAL

Mr. Putnam moved and Mr. Bower seconded to approve a (2nd) one year probationary contract to Stephanie Jacobs, effective April 18, 2018.

At roll call.

Ayes: Mr. Putnam, Mr. Bower, Mr. Higgenbotham, Mr. Willoughby and Mrs. Galigher

Nays: None.

Abstain: None

Motion carried.

18-062

CERTIFIED CONTRACT

Mr. Bower moved and Mr. Higgenbotham seconded to approve a one year probationary contract to Brad Shupe as the Communication/MultiMedia teacher for the 2018-2019 school year, at 16 years' experience, per the negotiated agreement and pending completion of all state and local requirements.

At roll call.

Ayes: Mr. Bower, Mr. Higgenbotham, Mr. Putnam, Mr. Willoughby and Mrs. Galigher

Nays: None.

Abstain: None

Motion carried.

18-063

HOME INSTRUCTION TUTOR

Mr. Bower moved and Mr. Willoughby seconded to approve Megan Baughman as a home instruction tutor for 5 hours per week, for a period of approximately 4-6 weeks at a salary of \$25 per hour, per the negotiated agreement.

At roll call:

Ayes: Mr. Bower, Mr. Willoughby, Mr. Higgenbotham, Mr. Putnam, and Mrs. Galigher

Nays: None.

Abstain: None

Motion carried.

18-064

ATHLETIC EVENT EMPLOYEES

Mr. Putnam moved and Mr. Higgenbotham seconded to approve the following people to help with ticket sales, scoreboards, line judges and various duties at athletic events:

Rachel Sanford
Courtney Grezlik
Keith Imes
Randy Robinson

At roll call:

Ayes: Mr. Putnam, Mr. Higgenbotham, Mr. Bower, Mr. Willoughby, and Mrs. Galigher

Nays: None.

Abstain: None

Motion carried.

18-065

POLICY UPDATES

Mr. Bower moved and Mr. Putnam seconded to approve the following policy manual updates:

- 4121 Criminal History Record Check (Revised)
- 4162 Drug & Alcohol Testing of CDL License Holders & Other Employees Who Perform Safety Sensitive Functions (Revised)
- 5111 Eligibility of Resident/Nonresident Students (Revised)
- 5112 Entrance Requirements (Revised)
- 8400 School Safety (Revised)
- 8600.04 Bus Driver Certification (Revised)
- 9141 Business Advisory Council (Revised)
- AG 2260.01A Section 504/ADA Prohibition Against Discrimination Based on Disability, Including Procedures for the Identification, Evaluation, and Placement of Students Suspected of Having a Disability, and the Right to FAPE (Revised)
- AG 2260.01B Section 504/ADA Parents' Procedural Rights, Including Due Process Hearing (Revised)
- AG 3421A/4421A Important Notice of Employees' Right to Documentation of Health Coverage (Delete)
- AG 4121 Criminal History Record Check (Revised)
- AG 5111 Admission to the District (Revised)
- AG 9141 Business Advisory Council (New)

At roll Call:

Ayes: Mr. Bower, Mr. Putnam, Mr. Higgenbotham, Mr. Willoughby and Mrs. Galigher

Nays: None.

Abstain: None

Motion carried.

18-066

BOARD POLICY REVISION

Mr. Bower moved and Mr. Putnam seconded to approve changing the Board policy for students entering Kindergarten from age 5 by September 30th to age 5 by August 1st.

At roll call:

Ayes: Mr. Bower, Mr. Putnam, Mr. Higgenbotham, Mr. Willoughby and Mrs. Galigher

Nays: None.

Abstain: None

Motion carried.

18-067

FIELD TRIP APPLICATION

Mr. Putnam moved and Mr. Higgenbotham seconded to approve a field trip for the 8th grade to Buckeye Career Center on Wednesday, March 7, 2018.

At roll call:

Ayes: Mr. Putnam, Mr. Higgenbotham, Mr. Bower, Mr. Willoughby and Mrs. Galigher

Nays: None.

Abstain: None

Motion carried.

18-068

FIELD TRIP APPLICATION

Mr. Putnam moved and Mr. Higgenbotham seconded to approve a field trip for (8) students to attend the Honor Band program at the Kent State - Tussock Performing Arts Center sponsored by the ESC on Wednesday, March 7, 2018.

At roll call:

Ayes: Mr. Putnam, Mr. Higgenbotham, Mr. Bower, Mr. Willoughby and Mrs. Galigher

Nays: None.

Abstain: None

Motion carried.

18-069

FIELD TRIP APPLICATION

Mr. Putnam moved and Mr. Higgenbotham seconded to approve a field trip for the senior class to Pittsburgh on May 18-19, 2018 and arriving back at the school at 12:30 a.m. on May 20, 2018.

At roll call:

Ayes: Mr. Putnam, Mr. Higgenbotham, Mr. Bower, Mr. Willoughby and Mrs. Galigher

Nays: None.

Abstain: None

Motion carried.

18-070

BUILDING USE REQUEST

Mr. Putnam moved and Mr. Higgenbotham seconded to approve a request by the Class of 1973 to use the cafeteria for an alumni banquet on Saturday, October 13, 2018 from 4:00 p.m. to 8:00 p.m.

At roll call:

Ayes: Mr. Putnam, Mr. Higgenbotham, Mr. Bower, Mr. Willoughby and Mrs. Galigher

Nays: None.

Abstain: None

Motion carried.

18-071

BUILDING USE REQUEST

Mr. Putnam moved and Mr. Higgenbotham seconded to approve a request by the CV Athletic Boosters to use the high school gym for a Steak Fry on Friday, May 19, 2018 from 4:30 p.m. - 10:00 p.m.

At roll call:

Ayes: Mr. Putnam, Mr. Higgenbotham, Mr. Bower, Mr. Willoughby and Mrs. Galigher

Nays: None.

Abstain: None

Motion carried.

18-072

CAREER-TECHNICAL EDUCATION PATHWAY GUIDELINES
FOR ALGEBRA II / MATHEMATICS III REPLACEMENT

Mr. Bower moved and Mr. Putnam seconded to approve career tech math as a substitute for Algebra for our Buckeye Career Center students.

At roll call:

Ayes: Mr. Bower, Mr. Putnam, Mr. Higgenbotham, Mr. Willoughby and Mrs. Galigher

Nays: None.

Abstain: None

Motion carried.

18-073

CLASSIFIED STAFF RESIGNATION

Mr. Higgenbotham moved and Mr. Willoughby seconded to approve the resignation of Lester (Milo) Baker as a bus aide, effective March 22, 2018.

At roll call:

Ayes: Mr. Higgenbotham, Mr. Willoughby, Mr. Bower, Mr. Putnam, and Mrs. Galigher

Nays: None.

Abstain: None

Motion carried.

18-074 SUPERINTENDENT AUTHORIZATION TO NEGOTIATE WITH
CARROLL COUNTY SHERIFF'S DEPARTMENT

Mr. Putnam moved and Mr. Bower seconded to approve the Superintendent to negotiate a contract with the Carroll County Sheriff's Department for one on-site deputy starting April 2, 2018 through the end of the 2018-2019 school year.

At roll call:

Ayes: Mr. Putnam, Mr. Bower, Mr. Higgenbotham, Mr. Willoughby and Mrs. Galigher

Nays: None.

Abstain: None

Motion carried.

18-075 RESIGNATION OF BOARD PRESIDENT

Mr. Bower moved and Mr. Putnam seconded to accept the resignation to the Board of Education by Mrs. Galigher.

At roll call:

Ayes: Mr. Bower, Mr. Putnam, Mr. Higgenbotham, Mr. Willoughby.

Nays: None.

Abstain: Mrs. Galigher

Motion carried.

18-076 EXECUTIVE SESSION

Mr. Bower moved and Mr. Higgenbotham seconded the motion to approve to enter into executive session at 8:15 p.m. to discuss the employment of a public employee, official, licensee, or regulated individual.

At roll call.

Ayes: Mr. Bower, Mr. Higgenbotham, Mr. Putnam, Mr. Willoughby and Mrs. Galigher

Nays: None.

Abstain: None

Motion carried. Entered back to regular meeting at 9:19 p.m.

18-077 ADJOURNMENT

At 9:20 p.m. Mr. Higgenbotham moved and Mr. Putnam seconded the motion to adjourn the meeting.

At roll call.

Ayes: Mr. Higgenbotham, Mr. Putnam, Mr. Bower, Mr. Willoughby and Mrs. Galigher

Nays: None.

Abstain: None

Motion carried.

President, Board of Education

Treasurer