

The Conotton Valley Union Local School District Board of Education met in session on Thursday, September 20, 2018, at 6:30 p.m. in the Conotton Valley High School Board of Education office. Present at roll call were Chris Bower, Rob Higgenbotham, Debbie Carrothers, Logan Putnam and Kevin Willoughby.

Also present were Superintendent Jerry T. Herman, Treasurer, Denise Ketchum, Mr. Wright, Mrs. Caldwell, Jacquie Humphrey, Juliette Humphrey, Mr. Stuck, Mr. DiDonato Mr. Scott, and Mr. Rippeth.

Public Participation: None

B.O.E. Member Reports: None

Superintendent and Buckeye Career Center Reports: Mr. Wright and Mrs. Caldwell spoke of the PBIS Reward system in place in the building and the positive impact it is having on students. Mr. Herman spoke of the LIM Clubs that will be beginning for grades 6-12. Mr. DiDonato spoke of the improvement in discipline especially in regards to behavior on the bus.

Treasurer Report: Mrs. Ketchum spoke about the permanent appropriations that are on the agenda.

18-240

APPROVAL OF MINUTES

Mr. Putnam moved and Mrs. Carrothers seconded the motion to approve the minutes of the August 16, 2018, regular Board of Education meeting.

At roll call

Ayes: Mr. Putnam, Mrs. Carrothers, Mr. Higgenbotham, Mr. Willoughby, and Mr. Bower

Nays: None.

Abstain: None.

Motion carried.

18-241

FINANCIAL REPORT

Mr. Putnam moved and Mrs. Carrothers seconded the motion to approve the August 2018 financial report, with expenditures totaling \$ 776,605.19, is requested. Mutual fund balances at August 31, 2018 were \$ 2,095,018.45 in Unified Bank and \$ 140,019.22 in Star Ohio, earning an average annual yield of 2.11 %. The balance in the Star Plus/Building Fund at August 31, 2018 was \$ 0.00.

At roll call

Ayes: Mr. Putnam, Mrs. Carrothers, Mr. Higgenbotham, Mr. Willoughby, and Mr. Bower

Nays: None.

Abstain: None.

Motion carried.

18-242

PAYMENT OF BILLS

Mr. Putnam moved and Mrs. Carrothers seconded the motion approve the payment of bills and any expenditures with “then and now” certificates, including those with amounts exceeding \$3,000.00.

At roll call

Ayes: Mr. Putnam, Mrs. Carrothers, Mr. Higgenbotham, Mr. Willoughby, and Mr. Bower

Nays: None.

Abstain: None.

Motion carried.

18-243

EXECUTIVE SESSION

Mr. Higgenbotham moved and Mr. Willoughby seconded the motion to approve to enter into executive session at 7:06 p.m. To consider the employment of a public employee, official, licensee, or regulated individual.

At roll call

Ayes: Mr. Higgenbotham, Mr. Willoughby, Mrs. Carrothers, Mr. Putnam and Mr. Bower

Nays: None.

Abstain: None.

Motion carried. Entered back to regular meeting at 7:25 p.m.

NEW BUSINESS

18-244

DONATIONS

Mr. Higgenbotham moved and Mr. Putnam seconded to approve the following gifts and donations totaling \$ 377.71.

From	To	Amount
Goodings Nursery	Products & Svs Valued at:	\$102.71
Kevin & Kimberly Willoughby	CV Football	\$125.00
Combi Packaging	CV Football	\$150.00

At roll call

Ayes: Mr. Higgenbotham, Mr. Putnam, Mrs. Carrothers, Mr. Willoughby and Mr. Bower

Nays: None.

Abstain: None.

Motion carried.

18-245

CERTIFIED STAFF RESIGNATION

Mr. Willoughby moved and Mrs. Carrothers seconded to approve the resignation of Derrick Rausch as an Intervention Specialist, effective August 31, 2018

At roll call

Ayes: Mr. Willoughby, Mrs. Carrothers, Mr. Higgenbotham, Mr. Putnam and Mr. Bower.

Nays: None.

Abstain: None.

Motion carried.

18-246

CERTIFIED STAFF EMPLOYMENT

Mr. Willoughby moved and Mrs. Carrothers seconded to approve the employment of Darla Kish as an Intervention Specialist, with a Master's degree an 11 years' experience, at a prorated salary of \$45,390.80 for 72 days, effective September 4, 2018, and pending completion of all state and local requirements.

At roll call

Ayes: Mr. Willoughby, Mrs. Carrothers, Mr. Higgenbotham, Mr. Putnam and Mr. Bower.

Nays: None.

Abstain: None.

Motion carried.

18-247

CERTIFIED SUBSTITUTE LIST

Mr. Willoughby moved and Mrs. Carrothers seconded to approve the following additions to the certified substitute list for 2018-2019, pending completion of all state and local requirements.

Rhonda Robinson- Fridays only. Cannot interfere with aide position

Alex Chilton

Brenda Metzgar

At roll call

Ayes: Mr. Willoughby, Mrs. Carrothers, Mr. Higgenbotham, Mr. Putnam and Mr. Bower.

Nays: None.

Abstain: None.

Motion carried.

18-248

CLASSIFIED SUBSTITUTE LIST

Mr. Willoughby moved and Mrs. Carrothers seconded to approve the following additions to the classified substitute list for 2018-2019, pending completion of all state and local requirements.

Mike Moore	Custodian
Jenny Ankrom	Cafeteria, Aide, Secretary
Richard Mutton	Custodian, Cafeteria
Roberta (Bobbi) McDonald	Aide

At roll call

Ayes: Mr. Willoughby, Mrs. Carrothers, Mr. Higgenbotham, Mr. Putnam and Mr. Bower.

Nays: None.

Abstain: None.

Motion carried.

18-249

SUPPLEMENTAL CONTRACT RESIGNATION

Mrs. Carrothers moved and Mr. Willoughby seconded to approve to accept the resignation of Amanda Porter as Varsity Cheer Coach-Football for the 2018-2019 school year, received August 27, 2018 and effective immediately.

At roll call

Ayes: Mrs. Carrothers, Mr. Willoughby, Mr. Higgenbotham, Mr. Putnam and Mr. Bower.

Nays: None.

Abstain: None.

Motion carried.

18-250

SUPPLEMENTAL CONTRACT

Mrs. Carrothers moved and Mr. Willoughby seconded to approve the employment of Shelby Best as Varsity Cheer Coach-Football for the 2018-2019 school year at a salary of \$2,068.92. This will be in addition to her 2018-2019 contract for Jr. High Cheer Coach-Football.

At roll call

Ayes: Mrs. Carrothers, Mr. Willoughby, Mr. Higgenbotham, Mr. Putnam and Mr. Bower.

Nays: None.

Abstain: None.

Motion carried.

Mr. Higgenbotham moved and Mr. Putnam seconded to approve the following supplemental contracts for the 2018-2019 school year pending completion of all state and local requirements.

Lindsay Long	Volunteer Varsity Cross Country Coach	
Rob Blick	Resident Educator Mentor	\$738.90 (x2) = \$1,477.80
Charlene Holloway	Resident Educator Mentor	\$738.90
Stephanie Garrott	Resident Educator Mentor	\$738.90
Shelly Walker	Resident Educator Mentor	\$738.90
Debbie Collins	Resident Educator Mentor	\$738.90
Brant Gardner	Resident Educator Mentor	\$738.90
Jen Hiles	Resident Educator Mentor	\$738.90
Jonathon Stuck	Resident Educator Mentor	\$738.90
Tiffany Gardner	Resident Educator Mentor	\$738.90
Vickki Bente	Resident Educator Mentor	\$738.90
Jenna Dress	Junior Class Advisor	\$738.90
Kellie Edwards	National Honor Society	\$591.12
Kellie Edwards	Academic Challenge Advisor	\$591.12
Darla Kish	6 th Grade Class Advisor	\$443.34
Sharon Minor	LPDC Chair	\$700.00
Tracy Rose	LPDC Committee Member	\$600.00
Mike Wright	LPDC Committee Member	\$600.00
Vickie Bente	LPDC Committee Member	\$600.00
Jenni Wilson	LPDC Committee Member	\$600.00

At roll call

Ayes: Mr. Higgenbotham, Mr. Putnam, Mrs. Carrothers, Mr. Willoughby and Mr. Bower.

Nays: None.

Abstain: None.

Motion carried.

18-252

ATHLETIC EVENT EMPLOYEES

Mr. Willoughby moved and Mrs. Carrothers seconded to approve the addition of the following people to help with ticket sales, scoreboards, and line judges at athletic events for the 2018-2019 school year.

Amanda Haney	Mike Stuber
Kris May	Sherry Vanderpool
Stephanie O'Connor	Irma West
Tina Rolli	

At roll call

Ayes: Mr. Willoughby, Mrs. Carrothers, Mr. Higgenbotham, Mr. Putnam and Mr. Bower.

Nays: None.

Abstain: None.

Motion carried.

18-253

ELEMENTARY SECRETARY JOB CALENDAR

Mrs. Carrothers moved and Mr. Putnam seconded to approve to increase the elementary secretary's job calendar from 201 days to 210 days to equal the number of days of the high school secretary's job calendar.

At roll call

Ayes: Mrs. Carrothers, Mr. Putnam, Mr. Higgenbotham, Mr. Willoughby and Mr. Bower.

Nays: None.

Abstain: None.

Motion carried.

18-254

BUILDING USE REQUEST

Mr. Higgenbotham moved and Mr. Willoughby seconded to approve the use of the cafeteria on Thursday, September 20, 2018, by the Cub Scouts for a Parent/Sign-Up night from 6:00 p.m. -7:30 p.m.

At roll call

Ayes: Mr. Higgenbotham, Mr. Willoughby, Mrs. Carrothers, Mr. Putnam and Mr. Bower.

Nays: None.

Abstain: None.

Motion carried.

18-255

FIELD TRIP APPLICATION

Mr. Higgenbotham moved and Mr. Willoughby seconded to approve a field trip to The Farm at Walnut Creek Fall Festival on Monday, October 8, 2018 for preschool. No school transportation is required.

At roll call

Ayes: Mr. Higgenbotham, Mr. Willoughby, Mrs. Carrothers, Mr. Putnam and Mr. Bower.

Nays: None.

Abstain: None.

Motion carried.

18-256

FIELD TRIP APPLICATION

Mr. Higgenbotham moved and Mr. Willoughby seconded to approve a field trip to the Atwood Lake Park for the marching band to perform at the Atwood Fall Festival on Monday, October 5, 2018.

At roll call

Ayes: Mr. Higgenbotham, Mr. Willoughby, Mrs. Carrothers, Mr. Putnam and Mr. Bower.

Nays: None.

Abstain: None.

Motion carried.

18-257

ALGONQUIN MILL FESTIVAL

Mr. Higgenbotham moved and Mr. Willoughby seconded to approve Jonathon Stuck to take the band and choir to perform at the Algonquin Mill festival on Friday, October 12, 2018. Because there is no school that day due to staff development, parents will be responsible for transportation and attendance is voluntary.

At roll call

Ayes: Mr. Higgenbotham, Mr. Willoughby, Mrs. Carrothers, Mr. Putnam and Mr. Bower.

Nays: None.

Abstain: None.

Motion carried.

18-258

CV STUDENT CONCUSSION-RETURN TO LEARN POLICY

Mrs. Carrothers moved and Mr. Putnam seconded to approve the CV Student Concussion-Return to Learn Policy as presented.

At roll call

Ayes: Mrs. Carrothers, Mr. Putnam, Mr. Higgenbotham, Mr. Willoughby and Mr. Bower.

Nays: None.

Abstain: None.

Motion carried.

18-259

DRIVER'S EDUCATION AGREEMENT

Mr. Willoughby moved and Mr. Putnam seconded to approve an agreement between the Conotton Valley Union Local Schools and the East Central Ohio Educational Service Center to provide driver education to eligible enrolled students of the district as presented, with all associated costs to be incurred by the students, not the school district.

At roll call

Ayes: Mr. Willoughby, Mr. Putnam, Mrs. Carrothers, and Mr. Bower.

Nays: None.

Abstain: Mr. Higgenbotham

Motion carried.

18-260

SIGNING BONUS AMENDMENT

Mrs. Carrothers moved and Mr. Willoughby seconded to approve to amend Resolution #18-165 to include a bonus of \$5,000 to Jerry T. Herman for the 2018-2019 school year.

At roll call

Ayes: Mrs. Carrothers, Mr. Willoughby, Mr. Higgenbotham, Mr. Putnam and Mr. Bower.

Nays: None.

Abstain: None.

Motion carried.

18-261

SIGNING BONUS

Mrs. Carrothers moved and Mr. Willoughby seconded to approve an additional bonus payment of \$2,500 to Shay Young. Bellaire Local School District will reimburse Conotton Valley through the shared services agreement.

At roll call

Ayes: Mrs. Carrothers, Mr. Willoughby, Mr. Higgenbotham, Mr. Putnam and Mr. Bower.

Nays: None.

Abstain: None.

Motion carried.

18-262

**SHARED SERVICE AGREEMENT WITH BELLAIRE LOCAL
SCHOOL DISTRICT REVISION**

Mr. Higgenbotham moved and Mrs. Carrothers seconded to approve to amend the salary of Shay Young in the Shared Service Agreement with Bellaire Local School District in Resolution # 18-173 from \$51,503 to \$54,003 to reflect the addition of the \$2,500 bonus.

At roll call

Ayes: Mr. Higgenbotham, Mrs. Carrothers, Mr. Willoughby, Mr. Putnam and Mr. Bower.

Nayes: None.

Abstain: None.

Motion carried.

18-263

CONTRACT FOR SERVICES FOR INDIVIDUAL STUDENT

Mr. Putnam moved and Mrs. Carrothers seconded to approve a contract between Victoria Walker and the Conotton Valley Union Local School District for consulting services in matters related to the education of an individual student for the 2018-2019 school year, at a fee of \$125 per hour (\$31.25 per quarter-hour).

At roll call

Ayes: Mr. Putnam, Mrs. Carrothers, Mr. Higgenbotham, Mr. Willoughby and Mr. Bower.

Nayes: None.

Abstain: None.

Motion carried.

18-264

ADDITIONAL TIME / PAY REQUESTED

Mr. Higgenbotham moved and Mr. Willoughby seconded to approve an additional (7) service days during the 2018-2019 school year for Jonathon Stuck at his per diem rate of \$248.08 per day for work he performed implementing ALMA.

At roll call

Ayes: Mr. Higgenbotham, Mr. Willoughby, Mrs. Carrothers, Mr. Putnam and Mr. Bower.

Nayes: None.

Abstain: None.

Motion carried.

18-265

MARCHING BAND TRIP TO ORLANDO IN 2020

Mr. Willoughby moved and Mrs. Carrothers seconded to approve a field trip to Disney World for the marching band to Orlando, Florida through Bob Rogers Travel. The trip is tentatively set for March 18-22, 2020 with a cost of \$850-\$1000 depending on options and number of travelers. While at Disney, band members will be attending a Disney Performing Art Clinic.

At roll call

Ayes: Mr. Willoughby, Mrs. Carrothers, Mr. Higgenbotham, Mr. Putnam and Mr. Bower.

Nays: None.

Abstain: None.

Motion carried.

18-266

REQUEST FOR ASSISTANCE

Mrs. Carrothers moved and Mr. Putnam seconded to approve a request by the Dennison Railroad Depot Museum for assistance with bus transportation, in the event of an emergency where they would have to transport people from the train site back to the Dennison Depot, during their Fall Foliage Train Rides on October 6, 7, 13 and 14th. The train will be heading in the direction of Bowerston.

At roll call

Ayes: Mrs. Carrothers, Mr. Putnam, Mr. Higgenbotham, Mr. Willoughby and Mr. Bower.

Nays: None.

Abstain: None.

Motion carried.

18-267

SUPPLEMENTAL RESIGNATION

Mr. Putnam moved and Mr. Willoughby seconded to approve to accept the resignation of Tyler Carrothers as Varsity Boys Basketball Coach for the 2018-2019 school year, effective immediately.

At roll call

Ayes: Mr. Putnam, Mr. Willoughby, Mr. Higgenbotham, and Mr. Bower.

Nays: None.

Abstain: Mrs. Carrothers

Motion carried

18-268

SUPPLEMENTAL CONTRACT

Mr. Higgenbotham moved and Mrs. Carrothers seconded to approve the employment of Matt Edie as Varsity Boys Basketball Coach for the 2018-2019 school year at a salary of \$4,433.40.

At roll call

Ayes: Mr. Higgenbotham, Mrs. Carrothers, Mr. Willoughby, Mr. Putnam and Mr. Bower.

Nays: None.

Abstain: None

Motion carried

18-269

SUPPLEMENTAL CONTRACT

Mrs. Carrothers moved and Mr. Putnam seconded to approve the employment of Jay Vaughan as Assistant Varsity Boys Basketball Coach for the 2018-2019 school year at a salary of \$2,216.70.

At roll call

Ayes: Mrs. Carrothers, Mr. Putnam, Mr. Higgenbotham, Mr. Willoughby and Mr. Bower.

Nays: None.

Abstain: None.

Motion carried.

18-270

CLASSIFIED STAFF RETIREMENT

Mr. Willoughby moved and Mrs. Carrothers seconded to approve the resignation of custodian Rich Imes, effective at the end of shift on December 31, 2018, due to retirement.

At roll call

Ayes: Mr. Willoughby, Mrs. Carrothers, Mr. Putnam, Mr. Higgenbotham and Mr. Bower.

Nays: None.

Abstain: None.

Motion carried.

18-271

CLASSIFIED SUBSTITUTE BUS DRIVERS

Mrs. Carrothers moved and Mr. Higgenbotham seconded to approve the addition of Kari Vandine to the classified substitute bus driver list, pending completion of all state and local requirements.

At roll call

Ayes: Mrs. Carrothers, Mr. Higgenbotham, Mr. Willoughby, Mr. Putnam and Mr. Bower.

Nays: None.

Abstain: None.

Motion carried.

18-272

STUDENT ACTIVITY BUDGETS

Mr. Putnam moved and Mr. Willoughby seconded to approve the following 2018-2019 student activity budgets as presented.

Class of 2019	Class of 2020
Class of 2021	Class of 2023
Class of 2024	Share-a-Christmas
CV HS Principal	CV Football
CV Baseball	CV Boys Basketball
CV Softball	CV Volleyball

At roll call

Ayes: Mr. Putnam, Mr. Willoughby, Mrs. Carrothers, Mr. Higgenbotham and Mr. Bower.

Nays: None.

Abstain: None.

Motion carried.

18-273

PERMANENT APPROPRIATIONS AT THE FUND LEVEL

Mr. Putnam moved and Mrs. Carrothers seconded to approve the Permanent Appropriations for Fiscal Year 2019, adopted at the fund level. Information regarding Permanent Appropriations is enclosed in the board packet.

At roll call

Ayes: Mr. Putnam, Mrs. Carrothers, Mr. Higgenbotham, Mr. Willoughby and Mr. Bower.

Nays: None.

Abstain: None.

Motion carried.

18-274

ADJOURNMENT

At 8:52 p.m. Mr. Putnam moved and Mrs. Carrothers seconded the motion to adjourn the meeting.

At roll call.

Ayes: Mr. Putnam, Mrs. Carrothers, Mr. Higgenbotham, Mr. Willoughby, and Mr. Bower

Nays: None.

Abstain: None.

Motion carried.