

The Conotton Valley Union Local School District Board of Education met in session on Thursday, February 21, 2019, at 6:30 p.m. in the Conotton Valley High School Board of Education office. Present at roll call were Rob Higgenbotham, Debbie Carrothers, Logan Putnam, Kevin Willoughby, Chris Bower was absent..

Also present were Superintendent, Jerry T. Herman and Treasurer, Denise Ketchum.

Public Participation: None

B.O.E. Member Reports: None

Superintendent and Buckeye Career Center Reports: None

Treasurer Report: Mrs. Ketchum noted that the excess cost filing was complete and reported on the amount of excess cost coming in and going out.

19-041 EXECUTIVE SESSION

Mr. Willoughby moved and Mrs. Carrothers seconded to enter into executive session at 7:53 p.m. to discuss employment of a public employee or official.

At roll call

Ayes: Mr. Willoughby, Mrs. Carrothers, Mr. Higgenbotham, and Mr. Putnam

Nays: None.

Abstain: None

Motion carried.

Entered back to regular meeting at 8:50 p.m.

19-042 MINUTES, FINANCIAL REPORT, PAYMENT OF BILLS

Mr. Higgenbotham moved and Mrs. Carrothers seconded the motion to approve the following: The Minutes of the January 02, 2019, organizational and January 17, 2019 regular Board of Education meeting.

The January 2019 financial report, with expenditures totaling \$ 605,670.91, is requested. Mutual fund balances at January 31, 2019 were \$ 1,733,735.80 in Unified Bank and \$ 141,385.77 in Star Ohio, earning an average annual yield of 2.54%. The balance in the Star Plus/Building Fund at January 31, 2019 was \$ 0.00.

The payment of bills and any expenditures with “then and now” certificates, including those with amounts exceeding \$3,000.00.

At roll call

Ayes: Mr. Higgenbotham, Mrs. Carrothers, Mr. Putnam, and Mr. Willoughby

Nayes: None.

Abstain: None

Motion carried.

19-043

DONATIONS

Mr. Willoughby moved and Mr. Higgenbotham seconded to approve the following gifts and donations totaling \$800.00.

From	To	Amount
Rodney & Lynn Decker	CV Baseball	\$250.00
James & Beth Monigold	CV Baseball	\$250.00
Ronald & Lee Ann Buckey	CV Baseball	\$ 50.00
James & Trisha Copeland	CV Baseball	\$250.00

At roll call

Ayes: Mr. Willoughby, Mr. Higgenbotham, Mrs. Carrothers, and Mr. Putnam

Nayes: None.

Abstain: None

Motion carried

19-044

PROPERTY AND FLEET INSURANCE

Mrs. Carrothers moved and Mr. Willoughby seconded to approve the district property and fleet insurances renew February 20, 2019. The renewal rates are:

	Current Renewal	2018 Renewal
Property	\$23,913	\$24,128
Fleet	<u>\$13,894</u>	<u>\$14,493</u>
<b>TOTAL</b>	<b>\$37,807</b>	<b>\$38,134</b>

At roll call

Ayes: Mrs. Carrothers, Mr. Willoughby, Mr. Higgenbotham, and Mr. Putnam

Nayes: None.

Abstain: None

Motion carried

## **NEW BUSINESS**

19-045        FIELD TRIP, VAN DRIVER, BUILDING USE, NATURE'S CLASSROOM

Mr. Higgenbotham moved and Mr. Willoughby seconded the motion to approve the following:

A field trip to the Young Writers & Illustrators Competition at Kent State - Tuscarawas for select students in Grades 5 and 9 on Friday, February 22, 2019.

A field trip to Buckeye Career Center for the students in 8th grade to attend the 8th Grade Carnival on Wednesday, March 6, 2019.

A field trip to Kent State PAC for students in grades K-5 to attend a performance of Chocolate Milk, Por Favor on Wednesday, March 13, 2019. This field trip was originally scheduled for January, 29, 2019, but was rescheduled due to a calamity day.

A field trip to Huff Run in Mineral City for students in 6th grade Science on Wednesday, May 29, 2019

The part-time employment of Tawnya Farnsworth to drive a student in the van to school in Jefferson county on an "as needed" basis for the remainder of the 2018-2019 school year, at a rate of \$16.37 per hour for 4.5 hours per day.

The request by the Conotton Valley Athletic Boosters to use the high school on Saturday, May 11, 2019 for their annual Steak Fry.

An agreement between Nature's Classroom and Conotton Valley Schools for 6th grade camp as presented.

At roll call

Ayes: Mr. Higgenbotham, Mr. Willoughby, Mrs. Carrothers, and Mr. Putnam

Nayes: None.

Abstain: None

Motion carried.

19-046 CLASSIFIED SUBSTITUTE, SUPPLEMENTAL CONTRACT

Mrs. Carrothers moved and Mr. Willoughby seconded the motion to approve the following:

The addition of the following people to the classified substitute list:

Tawnya Farnsworth - Cook, Aide, Custodian  
Ashlee Slutz - Cook, Aide  
Robert Dunlap - Custodian

The employment of Jay Vaughan as Assistant Varsity Boys Basketball Coach for the 18-19 school year at a stipend of \$2,216.70.

At roll call

Ayes: Mrs. Carrothers, Mr. Willoughby, Mr. Higgenbotham, and Mr. Putnam

Nays: None.

Abstain: None

Motion carried.

19-047 SPECIAL SERVICES COORDINATOR JOB DESCRIPTION

Mrs. Carrothers moved and Mr. Willoughby seconded the motion to approve the job description for the non-bargaining unit position of Special Services Coordinator, as presented.

At roll call

Ayes: Mrs. Carrothers, Mr. Willoughby, and Mr. Putnam

Nays: None.

Abstain: Mr. Higgenbotham

Motion carried.

19-048 SPECIAL EDUCATION MENTORING SERVICES AGREEMENT

Mr. Willoughby moved and Mrs. Carrothers seconded the motion to approve an agreement between the Conotton Valley Union Local School District and the East Central Ohio Educational Service Center to provide Special Education Mentoring services at a rate of \$532.79 per day on an as needed basis, not to exceed twenty (20) days per year for 2018-2019 and 2019-2020 school years.

At roll call

Ayes: Mrs. Carrothers, Mr. Willoughby, and Mr. Putnam

Nays: None.

Abstain: Mr. Higgenbotham

Motion carried.

19-049

MEMORANDUM OF UNDERSTANDING

Mr. Higgenbotham moved and Mr. Willoughby seconded the motion to approve a Memorandum of Understanding between the Conotton Valley Union Local School District Board of Education and the Conotton Valley Education Association to add the supplemental position:

		<u>Zero (0) Years Experience</u>	<u>One (1) or More Years Experience</u>
Strength and Conditioning	Coach	0.1500	0.1700

At roll call

Ayes: Mr. Higgenbotham, Mr. Willoughby, Mrs. Carrothers, and Mr. Putnam

Nays: None.

Abstain: None

Motion carried.

19-050

2019-2020 SCHOOL CALENDAR

Mrs. Carrothers moved and Mr. Higgenbotham seconded to approve the second and final reading of 2019-2020 school calendar, as presented.

At roll call

Ayes: Mrs. Carrothers, Mr. Higgenbotham, Mr. Putnam, and Mr. Willoughby

Nays: None.

Abstain: None

Motion carried

19-051

BOARD POLICY UPDATES

Mr. Willoughby moved and Mr. Putnam seconded to approve the second and final reading of the following Board Policy updates that were included in the Board Packets for January, 2019.

- 0131 – ByLaw - Functions (REVISION)
- 0141.2 – ByLaw - Conflict of Interest (REVISION)
- 0164 – ByLaw - Notice of Meetings (REVISION)
- 0165.1 – ByLaw – Regular Meetings (REVISION)
- 0165.2 – ByLaw – Special Meetings (REVISION)
- 0165.3 - ByLaw - Recess/Adjournment (REVISION)
- 0166 – ByLaw – Executive Session (REVISION)
- 0168 – ByLaw – Minutes (REVISION)
- 0169.1 – ByLaw – Public Participation at Board Meetings (REVISION)
- 1240.01- Policy – Non-Reemployment of the Superintendent (REVISION)

- 1422 – Policy – Nondiscrimination and Equal Employment Opportunity  
(REVISION)
- 1541 – Policy – Termination and Resignation – (REVISION)
- 1662 – Policy – Anti-Harassment – (REVISION)
- 2111 – Policy – Parent and Family Engagement (REVISION)
- 2260 – Policy – Nondiscrimination and Access to Equal Educational Opportunity  
(REVISION)
- 2261 – Policy – Title 1 Services (REVISION)
- 2261.01 – Policy – Parent and Family Member Participation in Title 1 Programs  
(REVISION)
- 2700 – Policy - RESCIND- School Report Card
- 3122 – Policy -Nondiscrimination and Equal Employment Opportunity  
(REVISION)
- 3140 – Policy - Termination and Resignation (REVISION)
- 3362 – Policy – Anti-Harassment (REVISION)
- 4122 – Policy - Nondiscrimination and Equal Employment Opportunity  
(REVISION)
- 4140 – Policy - Termination and Resignation (REVISION)
- 4162 – Policy – Drug and Alcohol Testing of CDL License Holders and Other  
Employees who Perform Safety-Sensitive Functions (REVISION)
- 4362 – Policy – Anti-Harassment (REVISION)
- 5517 – Policy – Anti – Harassment (REVISION)
- 5517.02 – Policy – Sexual Violence (REVISION)
- 5610 – Policy – Removal, Suspension, Expulsion and Permanent Exclusion of  
Students (REVISION)
- 5610.02 – Policy – In-School Discipline (REVISION)
- 5610.03 – Policy – Emergency Removal of Students (REVISION)
- 5611 – Policy – Due Process Rights (REVISION)
- 6320 – Policy – Purchasing and Biddings (REVISION)
- 6325 – Policy – Procurement – Federal Grants/Funds (REVISION)
- 6423 – Policy – Use of Credit Cards (REVISION)
- 8141 – Policy – Mandatory Reporting of Misconduct by Licensed Employees  
(REVISION)

At roll call

Ayes: Mr. Willoughby, Mr. Putnam, Mrs. Carrothers, and Mr. Higgenbotham

Nays: None.

Abstain: None

Motion carried

19-052

AGREEMENT TO PURCHASE LAND

Mr. Higgenbotham moved and Mr. Willoughby seconded to approve an agreement between the Conotton Valley Union Local School District and Mary L. Lloyd, as presented, to purchase approximately 3-4 acres of property located on Cumberland Rd., SW at \$15,000 per acre, with total acreage and purchase price to be determined following completion of a survey.

At roll call

Ayes: Mr. Higgenbotham, Mr. Willoughby, Mrs. Carrothers, and Mr. Putnam

Nayes: None.

Abstain: None

Motion carried.

19-053

BUILDING USE

Mrs. Carrothers moved and Mr. Willoughby seconded to approve the use of the cafeteria at Conotton Valley High School by the Class of 1964 for their 55th Class Reunion on Saturday, September 14, 2019 from 5:00 p.m. - 9:00 p.m.

At roll call

Ayes: Mrs. Carrothers, Mr. Willoughby, Mr. Higgenbotham, and Mr. Putnam

Nayes: None.

Abstain: None

Motion carried.

19-054

ADJOURNMENT

At 8:08 p.m. Mrs. Carrothers moved and Mr. Higgenbotham seconded the motion to adjourn the meeting.

At roll call.

Ayes: Mrs. Carrothers, Mr. Higgenbotham, Mr. Putnam, and Mr. Willoughby

Nayes: None.

Abstain: None

Motion carried.