

The Conotton Valley Union Local School District Board of Education met in organizational session on Wednesday, January 2, 2020, at 7:00 A.M. in the Conotton Valley High School Board of Education office.

Present at roll call were Chris Bower, Kevin Willoughby, Rob Higgenbotham, Logan Putnam and Debbie Carrothers.

Also present were Superintendent Jerry T. Herman and Treasurer Denise Ketchum.

Chris Bower served as President Pro Tempore.

20-001 ELECTION OF PRESIDENT

Mrs. Carrothers nominated Chris Bower as president. There were no other nominations for president.

At roll call

Ayes: Mrs. Carrothers Mr. Higgenbotham, Mr. Putnam, and Mr. Willoughby.

Nayes: None.

Abstain: Mr. Bower.

Mr. Bower elected president.

20-002 ELECTION OF VICE-PRESIDENT

Mr. Bower motioned to nominate Logan Putnam as vice-president. There were no other nominations for vice-president.

At roll call

Ayes: Mr. Bower, Mrs. Carrothers Mr. Higgenbotham, and Mr. Willoughby.

Nayes: None.

Abstain: Mr. Putnam.

Mr. Putnam elected vice-president.

20-003 DATE, TIME, AND PLACE FOR REGULAR BOARD MEETINGS

Mr. Putnam motioned and Mr. Willoughby seconded to establish the third Thursday of each month of 2020 as the date for each regular board of education meeting. Each meeting will be held at 7:00 p.m. in the high school board of education office.

At roll call

Ayes: Mr. Putnam, Mr. Willoughby, Mr. Bower, Mrs. Carrothers, and Mr. Higgenbotham

Nayes: None.

Abstain: None.

Motion Carried.

20-004

PRINCIPAL APPOINTMENTS

Mr. Willoughby motioned and Mrs. Carrothers seconded to appoint the building principals as supervisors of their respective student activity accounts.

At roll call

Ayes: Mr. Willoughby, Mrs. Carrothers, Mr. Bower, Mr. Higgenbotham, and Mr. Putnam

Nays: None.

Abstain: None.

Motion Carried.

20-005

SUPERINTENDENT APPOINTMENT

Mr. Putnam motioned and Mr. Bower seconded to appoint the superintendent as the district's purchasing agent.

At roll call

Ayes: Mr. Putnam, Mr. Bower, Mrs. Carrothers, Mr. Higgenbotham and Mr. Willoughby

Nays: None.

Abstain: None.

Motion Carried.

20-006

APPOINT RECORDS CONTROL SUPERVISORS

Mr. Willoughby motioned and Mr. Higgenbotham seconded to appoint the building principals as the following building records control supervisors:

High School Principal

Grades 6-12

Elementary Principal

Grades PK-5

At roll call

Ayes: Mr. Willoughby, Mr. Higgenbotham, Mr. Bower, Mrs. Carrothers, and Mr. Putnam

Nays: None.

Abstain: None.

Motion Carried.

20-007

TITLE IX CONTROL OFFICER

Mrs. Carrothers motioned and Mr. Putnam seconded to appoint the superintendent as the Title IX control officer.

At roll call

Ayes: Mrs. Carrothers, Mr. Putnam, Mr. Bower, Mr. Higgenbotham, and Mr. Willoughby

Nays: None.

Abstain: None.

Motion Carried.

20-008

STANDING AUTHORIZATIONS

Mrs. Carrothers motioned and Mr. Willoughby seconded to approve the following standing authorizations:

Resolution to authorize Treasurer to invest interim money as available.

Resolution to authorize Treasurer to borrow up to \$200,000.

Resolution to authorize Treasurer to request tax advance draws.

Resolution to authorize Treasurer to pay bills when due.

At roll call

Ayes: Mrs. Carrothers, Mr. Willoughby, Mr. Bower, Mr. Higgenbotham, and Mr. Putnam

Nays: None.

Abstain: None.

Motion Carried.

20-009

SERVICE FUND

Mr. Higgenbotham motioned and Mr. Putnam seconded to set the Board of Education service fund amount at \$6,000.

At roll call

Ayes: Mr. Higgenbotham, Mr. Putnam, Mr. Bower Mrs. Carrothers, and Mr. Willoughby

Nays: None.

Abstain: None.

Motion Carried.

20-010

SUPERINTENDENT AUTHORIZATION TO ACCEPT RESIGNATIONS

Mr. Willoughby motioned and Mrs. Carrothers seconded to authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

At roll call

Ayes: Mr. Willoughby, Mrs. Carrothers, Mr. Bower, Mr. Higgenbotham, and Mr. Putnam

Nays: None.

Abstain: None.

Motion Carried.

20-011 SUPERINTENDENT AUTHORIZATION TO HIRE STAFF BETWEEN
BOARD MEETINGS

Mr. Putnam motioned and Mr. Higgenbotham seconded to authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, subject to a subsequent vote of ratification by this Board; Provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer. Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

At roll call

Ayes: Mr. Putnam, Mr. Higgenbotham, Mr. Bower Mrs. Carrothers, and Mr. Willoughby

Nays: None.

Abstain: None.

Motion Carried.

20-012 BOARD APPOINTMENTS

The following board appointments were made for 2020:

OSBA Delegate	Logan Putnam
OSBA Alternate	Chris Bower
Legislative Liaison	Rob Higgenbotham
Student Achievement Liaison	Debbie Carrothers
CV Rep to the BCC Board (1/2/20-12/31/22)	Rob Higgenbotham

The appointments met with the consensus of the other Board members.

20-013 BOARD MEMBER COMPENSATION & MILEAGE

Mr. Higgenbotham motioned and Mrs. Carrothers seconded to establish board member salary at the current rate of \$60.00 per meeting, not to exceed 15 meetings, and mileage at the IRS approved rate, not to exceed 15 meetings.

At roll call

Ayes: Mr. Higgenbotham, Mrs. Carrothers, Mr. Bower, Mr. Putnam, and Mr. Willoughby

Nays: None.

Abstain: None.

Motion Carried.

20-014

COMMITTEE APPOINTMENTS

Mrs. Carrothers motioned and Mr. Higgenbotham seconded to approve the following committee appointments for 2020:

Finance	Rob Higgenbotham & Kevin Willoughby
Transportation	Rob Higgenbotham & Logan Putnam
Facilities	Chris Bower & Logan Putnam
Personnel	Debbie Carrothers & Kevin Willoughby
Curriculum	Kevin Willoughby & Logan Putnam
Student Activities	Chris Bower & Debbie Carrothers
Infectious Disease Advisory	Logan Putnam
Levy Committee	Debbie Carrothers
Negotiations	Rob Higgenbotham & Chris Bower

At roll call

Ayes: Mrs. Carrothers, Mr. Higgenbotham, Mr. Bower, Mr. Putnam, and Mr. Willoughby

Nays: None.

Abstain: None.

Motion Carried.

20-015

ADJOURNMENT

At 7:15 a.m. Mr. Putnam moved and Mr. Willoughby seconded the motion to adjourn the meeting.

At roll call.

Ayes: Mr. Putnam, Mr. Willoughby, Mr. Bower, Mrs. Carrothers, and Mr. Higgenbotham

Nays: None

Abstain: None

Motion carried.