

The Conotton Valley Union Local School District Board of Education met in session on Thursday, October 17, 2019, at 6:30 p.m. in the Conotton Valley High School cafeteria. Present at roll call were Rob Higgenbotham, Debbie Carrothers, Chris Bower, and Kevin Willoughby. Logan Putnam was absent.

Also present were Superintendent, Jerry T. Herman and Treasurer, Denise Ketchum, Mr. Stuck, Jacquie Humphrey and Megan Johns from the Times Reporter, William Love, Danielle Caldwell, Michael Wright, Dave DiDonato and Matthew Edie.

Public Participation: Mr. DiDonato spoke of the VNN software and its advantages. Encouraged everyone to check out the HOF page. Mr. Edie spoke of the Basketball program and showed Board of Education members a hand book that that will assist players this year. Mr. Love spoke about his trip to the TOP GUN seminar hosted by Bricker and Eckler and his thoughts regarding an Owner's Rep for the district going forward. Mr. Wright commented on the students of the month and how they were linked to the LIM program. He also spoke about the young authors conference, student led conferences and the reading festival. Mr. Wright mentioned that testing will begin next week. Mrs. Caldwell spoke of the school newspaper and the excitement among the students as well as the hard work students are putting into the paper. She also commented on the districts Facebook page and contests throughout the building such as a door decorating contest.

B.O.E. Member Reports: None

Superintendent and Buckeye Career Center Reports: Mr. Herman gave the Business Advisory Council update.

Treasurer's Report: Treasurer spoke of Capital Conference, November 10-12, 2019. Mrs. Ketchum also spoke on the five year forecast.

2019-155

Approval of Minutes

Mr. Willoughby moved and Mr. Higgenbotham seconded to approve the minutes of the September 19, 2019, regular Board of Education meeting.

Financial Report

The September 2019 financial report, with expenditures totaling \$ 1,293,536.56, is requested. Mutual fund balances at September 30, 2019 were \$ 4,708,896.45 in Unified Bank and \$ 143,690.71, in Star Ohio, earning an average annual yield of 2.25%. The balance in the Star Construction Fund at September 30, 2019 was \$ 5,030,439.55 also earning an average annual yield of 2.25% and the balance in the US Bank Account at September 30, 2019 was \$17,030,435.08, earning an average yield of 2.19 %.

Payment of Bills

The payment of bills and any expenditures with “then and now” certificates, including those with amounts exceeding \$3,000.

467 Student Wellness and Success Fund

The creation of a 467 Student Wellness and Success Fund. This fund is to account for state monies distributed in accordance with ORC section 3317.26, that are restricted for specific purposes related to student wellness.

Student Activity Budgets

The following 2019-2020 student activity budgets.

ELEM. PRINCIPAL FUND
MUSICAL/PLAY /DRAMA
SHARE a CHRISTMAS

NATIONAL HONOR SOCIETY
ACADEMIC CHALLENGE

At roll call

Ayes: Mr. Willoughby, Mr. Higgenbotham, Mr. Bower, and Mrs. Carrothers

Nays: None.

Abstain: None.

Motion carried.

2019-156

New Business/Consent Agenda

Mrs Carrothers moved and Mr. Willoughby seconded to approve the correction of Resolution #2019-138 due to a typographical error regarding the amount of the contract for Dennis Gordon, Head Boys Bowling Coach. The resolution was written as \$5,569.65 and should have been \$5,659.65, per the CVEA negotiated agreement.

The CV Band Boosters to use the CVHS gym from 11:00 a.m. to 6:00 p.m. on Sunday, November 10, 2019 for their Quarter Auction fundraiser

The following field trips:

- Rising Scholars group to KSU-Tusc on October 4, 2019. (Continue monthly)
(Will ride with STAR students in a.m. and BCC students in p.m.)
- Preschool to The Farm at Walnut Creek on October 14, 2019.
(No school transportation needed.)
- Select students in 5th & 9th grades to KSU-Tusc for Young Authors’ and Illustrators’ Conference 2019 on October 18, 2019.
- Students in grades K-2 to the Performing Arts Center on October 22, 2019.
- Students in grades 3-5 to the Performing Arts Center on November 12, 2019.

The supplemental employment of Robyn King as Assistant Marching Band Director at a stipend of \$3,773.10 for the 2019-2020 school year, pending completion of all state and local requirements.

The supplemental employment of Robyn King as Pep Band Director at a stipend of \$2,075.21 for the 2019-2020 school year, pending completion of all state and local requirements.

The supplemental employment of Mary Ann Adkins as High School Cheerleading Coach - Basketball at a stipend of \$2,829.83 for the 2019-2020 school year, pending completion of all state and local requirements.

The supplemental employment of Elizabeth White as Jr. High Cheerleading Coach - Basketball at a stipend of \$1,509.24, pending completion of all state and local requirements.

The part-time employment of Valerie Gardner as a Secretary at a salary of \$15.25 per hour up to ten (10) hours per week on an as-needed basis.

The resignation of Rob Blick as Varsity Golf Coach, effective at the end of the 2019 golf season.

The following tuition reimbursements:

Brad Shupe	5 Semester Hours	\$1,250
Danielle Caldwell	9 Semester Hours	\$2,250

At roll call

Ayes: Mrs. Carrothers Mr. Willoughby, Mr. Bower, and Mr. Higgenbotham

Nays: None.

Abstain: None.

Motion carried.

2019-157 A RESOLUTION APPROVING AMENDMENT NO. 1 TO THE ARCHITECT AGREEMENT FOR THE ROCKET CENTER PROJECT.

Mr. Higgenbotham moved and Mrs. Carrothers seconded to approve the resolution:

WHEREAS, this Board approved Holabird + Root to serve as the design professional firm for the Rocket Center Project (the "Project") at the January 17, 2019 meeting; and

WHEREAS, this Board then entered into an Architect Agreement with Holabird + Root at the March 21, 2019 meeting; and

WHEREAS, the District was subsequently informed by Holabird + Root that it recommends Additional Services be added to its scope of services; and

WHEREAS, the Superintendent recommends that this Board amend the Architect Agreement with Holabird + Root to add Additional Services for the Family Pool, West Parking Lot, and South Parking Lot Development.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Conotton Valley Union Local School District, Counties of Carroll and Harrison, Ohio, that:

Section 1. Acceptance of Amendment. The Board accepts the amendment to the Architect Agreement with Holabird + Root adding Additional Services in the amount of \$302,600: \$29,710 for the Survey, Testing, and Engineering Services; \$230,000 for the Family Pool; \$3,600 for the West Parking Lot; and \$39,290 for the South Parcel and Parking Lot Development.

Section 2. Execution of Amendments. The Superintendent and Treasurer are authorized to execute, on behalf of this Board, the amendment to the Architect Agreement with Holabird + Root.

Section 3. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified, and confirmed.

Section 4. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 5. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limits, or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs, or clauses hereof.

Section 6. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

At roll call

Ayes: Mr. Higgenbotham, Mrs. Carrothers, Mr. Bower, and Mr. Willoughby

Nays: None.

Abstain: None.

Motion carried.

**2019-158 A RESOLUTION RATIFYING CONSTRUCTION CHANGE DIRECTIVE 001
TO THE CONSTRUCTION MANAGER AT RISK AGREEMENT FOR THE
ROCKET CENTER PROJECT.**

Mr. Willoughby moved and Mr. Bower seconded to approve the resolution:

WHEREAS, this Board approved ICON Construction Solutions, LLC (“ICON”) to serve as the construction manager at risk (“CMR”) for the Rocket Center Project (the “Project”) at the April 18, 2019 meeting; and

WHEREAS, this Board then entered into a CMR Agreement with ICON and thereafter approved a GMP Amendment for the Elementary Classroom Addition to the CMR Agreement with ICON at the June 20, 2019 meeting; and

WHEREAS, the Superintendent issued Construction Change Directive 001 (“CCD 001”) on September 26, 2019; and

WHEREAS, CCD 001 requires the CMR to maintain and complete all of its responsibilities associated with the Elementary Classroom Addition Scope of Work, and the Board will retain 100% of the \$79,098.00 Savings; and

WHEREAS, CCD 001 deletes the remaining Scope of Work for the Community Center from the CMR Agreement with ICON, mandates that ICON immediately cease all Preconstruction Phase services related to the Community Center, and requests that ICON submit its final invoice for services provided through September 26, 2019;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Conotton Valley Union Local School District, Counties of Carroll and Harrison, Ohio, that:

Section 1. Ratification of CCD 001. The Board ratifies action by the Superintendent to sign CCD 001 to the CMR Agreement with ICON.

At roll call

Ayes: Mr. Willoughby, Mr. Bower, Mrs. Carrothers, and Mr. Higgenbotham

Nays: None.

Abstain: None.

Motion carried.

**2019-159 A RESOLUTION ACCEPTING CONTRACT NEGOTIATIONS AND
APPROVING EXECUTION OF THE CONTRACT WITH PROFESSIONAL
SERVICE INDUSTRIES, INC. FOR SPECIAL INSPECTION SERVICES FOR
THE ROCKET CENTER PROJECT.**

Mr. Higgenbotham moved and Mr. Willoughby seconded to approve the resolution:

WHEREAS, the District solicited statements of qualifications from interested firms to perform special inspection services for the Rocket Center Project (the “Project”); and

WHEREAS, the Board accepted the recommendation of the review team and determined Professional Service Industries, Inc. (“PSI”) to be the most qualified special inspections services firm and authorized the Superintendent to negotiate a contract with PSI on June 20, 2019; and

WHEREAS, after reviewing the negotiated contract with PSI, this Board intends to accept the contract;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Conotton Valley Union Local School District, Counties of Carroll and Harrison, Ohio, that:

Section 1. Award of Contract. The Board accepts the contract that the Superintendent negotiated with PSI in the amount of \$36,041.00.

Section 2. Execution of Negotiated Contract. The Superintendent and Treasurer are authorized and directed to execute, on behalf of the Board, the negotiated contract with PSI.

Section 3. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified, and confirmed.

Section 4. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 5. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limits, or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs, or clauses hereof

Motion carried. Section 6. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

At roll call

Ayes: Mr. Higgenbotham, Mr. Willoughby, Mr. Bower, and Mrs. Carrothers

Nays: None.

Abstain: None.

Motion carried.

2019-160

5 Year Forecast

Mrs. Carrothers moved and Mr. Willoughby seconded to approve the 5 year forecast pursuant to Article 3301-92-04 of the Ohio Administrative Code.

At roll call

Ayes: Mrs. Carrothers, Mr. Willoughby, Mr. Bower, and Mr. Higgenbotham

Nays: None.

Abstain: None.

Motion carried.

2019-161**Donations/Student Activities**

Mr. Higgenbotham moved and Mr. Willoughby seconded to approve the following gifts and donations totaling \$595.00

<u>From</u>	<u>To</u>	<u>Amount</u>
Lisa Hoy Ins.	Boys Basketball	245.00
Anonymous	Boys Basketball	350.00

The following 2019-2020 student activity budget.

Class of 2023

At roll call

Ayes: Mr. Higgenbotham, Mr. Willoughby, Mr. Bower, and Mrs. Carrothers

Nays: None.

Abstain: None.

Motion carried.

2019-162**Field Trips, Certified Substitutes, Band Letter**

Mrs. Carrothers moved and Mr. Higgenbotham seconded to approve a field trip to the Tuscarawas County Courthouse on Thursday, November 7, 2019 for students in 11th grade Government class to attend Law Day.

The addition of Rhonda Marshall to the certified substitute list pending completion of all state and local requirements.

The updated Band Letter requirements as presented.

At roll call

Ayes: Mrs. Carrothers, Mr. Higgenbotham, Mr. Bower, and Mr. Willoughby

Nays: None.

Abstain: None.

2019-163

Executive Session

Mr. Higgenbotham moved and Mr. Willoughby seconded to move into executive session at 7:50 p.m. to consider the employment of a public official.

At roll call

Ayes: Mr. Higgenbotham, Mr. Willoughby, Mr. Bower, and Mrs. Carrothers

Nays: None.

Abstain: None.

Motion carried.

Entered back to regular meeting at 8:30 p.m.

2019-164

Adjournment

Mr. Higgenbotham moved and Mr. Bower seconded to adjourn the meeting at 8:31 p.m.

At roll call

Ayes: Mr. Higgenbotham, Mr. Bower, Mrs. Carrothers, and Mr. Willoughby

Nays: None.

Abstain: None.

Motion carried.