

The Conotton Valley Union Local School District Board of Education met in Regular session on Thursday, April 16, 2020, at 7:00 P.M. via zoom meeting available at cvul.org.

Present at roll call were Chris Bower, Debbie Carrothers, Rob Higgenbotham, Logan Putnam and Kevin Willoughby.

Also present was Superintendent Jerry T. Herman, Treasurer Denise Ketchum, Keith Imes, Jonathon Stuck and Danielle Caldwell.

### **Superintendent Report**

Mr. Herman gave an update to the Board of the number of student homes that have internet available during this time of distance learning. He also gave possible Senior Prom and Graduation dates.

### **Treasurer's Report**

Mrs. Ketchum gave an update of the current forecast numbers giving a "worst case" scenario.

### **20-044 Approval of Minutes, Financial Report, Payment of Bills**

Mr. Higgenbotham moved and Mr. Putnam seconded to approve the minutes of the March 6, 2020 special Board of Education meeting and the March 26, 2020, regular Board of Education meeting.

The March 2020 financial report, with expenditures totaling \$ 811,609.35, is requested. Mutual fund balances on March 31, 2020, were \$ in Unified Bank and \$ 295,028.95, in Star Ohio, \$ 1,052,958.99 earning an average annual yield of 1.01 %. The balance in the Star Construction Fund at March 31, 2020, was \$ 5,075,535.19 also earning an average annual yield of 1.01 % and the balance in the US Bank Account at March 31, 2020, was \$ 17,228,886.18, earning an average yield of 1.30 %.

The payment of bills and any expenditures.

At roll call

Ayes: Mr. Higgenbotham, Mr. Putnam, Mr. Bower, Mrs. Carrothers and Mr. Willoughby

Nays: None.

Abstain: None.

Motion carried.

### **20-045 Resolution for the operation of schools regarding the closure of all K-12 schools in Ohio**

Mrs. Carrothers moved and Mr. Willoughby seconded:

Whereas, the COVID-19 pandemic and the resulting State of Ohio Executive and Department Orders, as well as related Agency Orders, necessitate that the Board of Education pass the following resolution:

These Orders include, but are not limited to

1. Governor Mike DeWine's Executive Order 2020-01D, March 10, 2020.
2. Ohio Department of Health Director Amy Acton, M.D., MPH Order In Re: Order the Closure of All K-12 Schools in the State of Ohio.
3. Ohio High School Athletic Association Order, March 13, 2020

4. Any other order's or directives of duly authorized Ohio State Officials in relation to COVID-19 that may occur during the pendency of Executive Order 2020-01D.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Conotton Valley Union Local School District, Harrison County, Ohio, that:

Section 1: School Building Closure

Effective 12:01 a.m. on March 17, 2020 and continuing until April 3, 2020, all Board buildings are closed to students ("School Closure"). The Board grants authority to the Superintendent to comply with this order as well as any subsequent orders that expand upon the school closure.

Section 2: Essential Employees

The Board grants to the Superintendent authority to declare which Board Employees are essential for the function of the District during the School Closure.

Section 3: Unauthorized Leave

- A. Unauthorized leave is defined as non-performance of those duties and responsibilities assigned by the District and its Administration including all duties and responsibilities as defined by state law, rules and regulations of the Conotton Valley Union Local School District Board of Education, and administrative rules and regulations. Such unauthorized leave may include, but is not limited to, individual and/or collective refusals to provide service, unauthorized use of sick leave, unauthorized use of other leave benefits, non-attendance at required meetings and failure to perform duties as assigned by the Superintendent during the School Closure.
- B. An employee is deemed to be on an unauthorized leave at such time and on such occasions as the employee may absent himself from required duties during the School Closure.
- C. Unauthorized leave shall constitute a breach of contract and, therefore, may result in the initiation of dismissal procedures, loss of salary and fringe benefits or such disciplinary action as may be deemed appropriate.

Section 4: Substitute Teaching Employees

The Superintendent is authorized to hire substitute employees as may be deemed necessary during the pendency of the School Closure and/or the Orders set forth above (and any subsequent Executive and Administrative Orders) to replace employees who are on leave or unable to report to work due to exposure to or positive test for COVID-19 or due to any Executive or State Department Order related to quarantine. The Superintendent is authorized to pay such substitute employees up to \$ 85/\$100 per day.

Section 5: Temporary Employees

The Superintendent is authorized to hire any necessary temporary employees for the duration of the School Closure and/or the Orders set forth above (and any subsequent Executive and Administrative Orders) as may be deemed necessary by the Superintendent.

#### Section 6: Leasing of Equipment and Purchase of Supplies and Services

The Superintendent is authorized to purchase, obtain, lease or otherwise utilize and pay for all necessary supplies, personnel services, and the services of any and all equipment which is deemed necessary during the School Closure and/or the Orders set forth above (and any subsequent Executive and Administrative Orders). Said equipment may include, but is not limited to, motor vehicles, communication devices, and other items.

#### Section 7: Authorization of Superintendent

The Superintendent or designee shall be authorized to make any changes necessary to maintain the educational program and provide for the safety of all students and staff.

#### Section 8: School Sponsored Athletics

The OHSAA has directed that there be a mandatory no-contact period for all sports as well as no use of sports facilities until April 5, 2020. The Superintendent is directed to take any and all necessary action to enforce the OHSAA order.

#### Section 9: Spring Supplemental Contracts

Due to the Orders set forth above, all Spring Supplemental contracts are hereby suspended. The Superintendent shall determine, based upon the orders above and subsequent orders, if and when the Supplemental contracts will be re-instated.

#### Section 10: Meals For Students

The Board authorizes the Superintendent to take any action deemed appropriate and necessary during the School Closure to provide meals to students who qualify for free and reduced programs. The Superintendent is further authorized to provide meals to any student deemed to be in need during the pendency of the School Closure and/or the Orders set forth above (and any subsequent Executive and Administrative Orders).

#### Section 11: Treasurer's Authority

By this action, the Board hereby authorizes and directs the Treasurer to encumber and pay any funds necessary for the enforcement and enactment of any aspect of this resolution.

#### Section 12: Board Policy Emergency Suspension

By this action, the Board hereby suspends any and all Board Policies that conflict with the authority granted herein.

#### Section 13: Compliance with Public Meetings Law

It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of the Board, and that all deliberations of this Board and any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and Section 12 of H.B. 197.

At roll call

Ayes: Mrs. Carrothers, Mr. Willoughby, Mr. Bower, Mr. Higgenbotham and Mr. Putnam

Nayes: None.

Abstain: None.

Motion carried.

**20-046 Resolution to provide for making up of school hours regarding the closure of all K-12 schools in Ohio**

Mr. Putnam moved and Mr. Higgenbotham seconded:

WHEREAS, Ohio Governor Mike DeWine issued Executive Order 2020-01D on March 10, 2020 declaring a state of emergency as a result of the COVID-19 pandemic; and

WHEREAS, on March 14, 2020, Ohio Department of Health Director Dr. Amy Acton issued Order In Re: Order the Closure of All K-12 Schools in the State of Ohio, ordering that all school buildings that provide any kindergarten through grade twelve instruction in the State of Ohio be closed to students beginning at 12:01 a.m. on March 17 through 11:59 p.m. on April 3, 2020 (“Building Closure Order”); and

WHEREAS, on March 30, 2020, Ohio Department of Health Director Dr. Amy Acton issued an Amended Order In Re: Order the Closure of All K-12 Schools in the State of Ohio, ordering that all school buildings that provide any kindergarten through grade twelve instruction in the State of Ohio remain closed to students through 11:59 p.m. on May 1, 2020 (“Amended Building Closure Order”); and

WHEREAS, the Ohio Department of Education has advised that, during the time school buildings are closed to students, “the desire is for schools to make a good faith effort to provide educational services within available capabilities during this period” to minimize the impact on Ohio’s minimum instructional hours requirements; and

WHEREAS, R.C. 3313.482 permits boards of education to adopt plans prior to August 1 of each school year to require students to access and complete classroom lessons electronically or through the use of “blizzard bags” (“distance learning plan”), and such distance learning plans shall provide for making up any number of hours, up to a maximum number of hours that are equivalent of three school days; and

WHEREAS, in Section 15 of 2020 Am.Sub.H.B.No. 197 (“Section 15”), the General Assembly enacted uncodified law stating that “[n]otwithstanding anything to the contrary in section 3313.482 of the Revised Code,” boards of education may either amend their existing distance learning plans or adopt distance learning plans for the first time, as applicable, to make up “any number of hours” schools are closed in the 2019-2020 school year in compliance with Building Closure Order, or any local board of health order, or any extension of any order; and

WHEREAS, the Board has not yet adopted a plan pursuant to R.C. 3313.482, but such a plan is necessary in light of the Building Closure Order and the Amended Building Closure Order and pursuant to Section 15.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Conotton Valley Union Local School District, Harrison County, Ohio, that:

## Section 1: Distance Learning Plan

The Board hereby adopts a distance learning plan (“Plan”) as follows:

- (a) The Board directs each classroom teacher to develop a sufficient number of lessons for each course taught by the teacher during the 2019-2020 school year to cover any number of hours schools are closed as a result of the Building Closure Order and the Amended Building Closure Order, or any local board of health order, or any extension of such Orders. The teacher shall designate the order in which the lessons are to be posted on the Board’s web portal or website during the building closure.
  - (1) Teachers will update or replace such lessons as necessary through the school year based on the instructional progress of students before they are posted on the web portal or website or distributed as a “blizzard bag” under Section 1(b) of this Plan.
  - (2) As soon as practicable, the Board employee responsible for web portal or website operations shall make the designated lessons available to students on the Board’s portal or site. A lesson shall be posted for each course that was scheduled to meet on the days or hours of the building closure.
  - (3) Each student enrolled in a course for which a lesson is posted on the portal or site shall be granted a two-week period from the date of posting to complete the lesson. The student’s classroom teacher shall grade the lesson in the same manner as other lessons. The student may receive an incomplete or failing grade if the lesson is not completed on time.
  - (4) If a student does not have access to a computer at the student’s residence, and blizzard bags are not available under Section 1(b) of this Plan, the student shall be permitted to work on the posted lessons at school after the school reopens. Students utilizing this option shall be granted a two-week period from the date of the reopening to complete the lessons. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided. The district will provide access to district computers before, during, or after the school day (provided the equipment is available and accessible at those times) or may provide a substantially similar paper lesson in order to complete the lessons.
- (b) In addition to posting classroom lessons online under Section 1(a) of this Plan, the Board may distribute “blizzard bags,” which are paper copies of the lessons posted online.
  - (1) If a school opts to use blizzard bags, teachers shall prepare paper copies in conjunction with the lessons to be posted online and update the paper copies whenever the teacher updates the online lesson plans.
  - (2) The method of distribution of blizzard bags shall be as directed by the Superintendent or the Principal of the school utilizing blizzard bags.
  - (3) Students shall turn in completed lessons in accordance with Section 1(a)(3) of this Plan.

- (c) The Board has obtained written consent for the Plan from the teachers' employee representative designated under R.C. 4117.04(B). A copy of that written consent is on file in the official file of the Board and is hereby incorporated into this Plan.

Section 2: Treasurer's Authority

By this action, the Board hereby appropriates the funds necessary for the enforcement and execution of this resolution and further authorizes and directs the Treasurer to encumber and pay any funds necessary for the enforcement and enactment of any aspect of this resolution.

Section 3: Compliance with Public Meetings Law

It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of the Board, and that all deliberations of this Board and any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and Section 12 of H.B. 197.

At roll call

Ayes: Mr. Putnam, Mr. Higgenbotham, Mr. Bower, Mrs. Carrothers and Mr. Willoughby

Nays: None.

Abstain: None.

Motion carried.

**20-047**

**New Business**

Mr. Willoughby moved and Mr. Putnam seconded to approve an unpaid vacation request for Kelly Ricklic from April 6, 2020 through May 31, 2020, due to the rebidding of the CV Rocket Center project and The COVID-19 pandemic.

The certified resignation of Heather Weyand at the conclusion of the 2019-2020 school year.

The certified resignation of Gloria Diehl at the conclusion of the 2019-2020 school year.

The classified resignation of Tracy Carter at the conclusion of the 2019-2020 school year.

The following certified contracts for the 2020-2021 school year:

Emily Baker - (2nd) One Year	Darla Kish - (3rd) One Year
Grant Barbour - (2nd) One Year	Lindsay McGarry - (4th) One Year
Ashley Beatty - Four Year	Molly McCabe - Three Year
Tom Burton - Four Year	Sherry Vanderpool - Three Year
Tyler Carrothers (4th) One Year	Christa Moore - (2nd) One Year
Debbie Collins - Four Year	Brad Shupe - (3rd) One Year
Karlee Dawson - Three Year	Jonathon Stuck - Three Year
Josh Ulrich - (2nd) One Year	
Michelle Watkins - (2nd) One Year	
Brant Gardner - Three Year	
Tiffany Gardner - (3rd) One Year	
Brenda Gebhardt - (2nd) One Year	
Jen Hiles - (4th) One Year	
Charlene Holloway - One Year (Retire/Rehire)	
Kelcey Jacobs - Four Year	
Robyn King - (2nd) One Year	

A three (3) year contract for Lauren Hanstine. For the 2020-2021 school year she will work four (4) days per week at a salary of \$54,993.60.

At roll call

Ayes: Mr. Willoughby, Mr. Higgenbotham, Mr. Bower, and Mr. Putnam

Nays: None.

Abstain: Mrs. Carrothers

Motion carried.

#### **20-048                      Rejecting Bids Received for the Rocket Center Project**

Mr. Higgenbotham moved and Mr. Willoughby seconded to approve the Superintendent's recommendation that the Board reject all bids received for the Rocket Center Project (the "Project").

The Conotton Valley Union Local School District Board of Education resolves as follows:

1. The Board rejects all bids received for the Rocket Center Project and authorizes the Superintendent to notify the low bidders accordingly.
2. The Board authorizes the Superintendent and Treasurer to work with the Architect and legal counsel to scale down the size of the Project, establish phases for the work, and develop new bid packages for the Project.

At roll call

Ayes: Mr. Higgenbotham, Mr. Willoughby, Mr. Bower, Mrs. Carrothers and Mr. Putnam

Nays: None.

Abstain: None.

Motion carried.

**20-049**

**New Business Continued**

Mr. Putnam moved and Mrs. Carrothers seconded to approve a request by Dave DiDonato, A.D. to have the boys and girls bowling teams apply to participate in the Stark County High School Bowling Conference for the 2020-2021 season at a total cost of \$250 for both team's entry fees.

The recommendation that the Third Grade OST English Language Arts and OST Mathematics be delivered on paper for the 2020-2021 school year.

At roll call

Ayes: Mr. Putnam, Mrs. Carrothers, Mr. Bower, Mr. Higgenbotham and Mr. Willoughby

Nays: None.

Abstain: None.

Motion carried.

**20-050**

**Resignation of Keri Manbeck**

Mr. Higgenbotham moved and Mr. Willoughby seconded to approve the certified resignation of Keri Manbeck, effective at the conclusion of the 2019-2020 school year.

At roll call

Ayes: Mr. Higgenbotham, Mr. Willoughby, Mr. Bower, Mrs. Carrothers and Mr. Putnam

Nays: None.

Abstain: None.

Motion carried.

**20-051**

**Adjournment**

Mr. Higgenbotham moved and Mr. Putnam seconded to adjourn the meeting at 7:45 p.m.

At roll call

Ayes: Mr. Higgenbotham, Mr. Putnam, Mr. Bower, Mrs. Carrothers and Mr. Willoughby

Nays: None.

Abstain: None.

Motion carried.