

The Conotton Valley Union Local School District Board of Education met in an organizational session on Thursday, January 14, 2021, at 6:45 P.M. in the Conotton Valley Administrative office.

Present at roll call were Chris Bower, Kevin Willoughby, Rob Higgenbotham, Logan Putnam and Debbie Carrothers.

Also present were Superintendent Jerry T. Herman and Treasurer Denise Ketchum, Jacquie Humphrey, Keith Imes and Representatives from Smart Way Communications.

Chris Bower served as President Pro Tempore.

21-001 ELECTION OF PRESIDENT

Mr. Willoughby nominated Chris Bower as president. There were no other nominations for president.

At roll call

Ayes: Mr. Willoughby, Mrs. Carrothers, Mr. Higgenbotham, and Mr. Putnam.

Nays: None

Abstain: Mr. Bower

Mr. Bower elected president.

21-002 ELECTION OF VICE-PRESIDENT

Mr. Bower motioned to nominate Logan Putnam as vice-president. There were no other nominations for vice-president.

At roll call

Ayes: Mr. Bower, Mrs. Carrothers, Mr. Higgenbotham, and Mr. Willoughby.

Nays: None

Abstain: Mr. Putnam

Mr. Putnam elected vice-president

21-003 DATE, TIME, AND PLACE FOR REGULAR BOARD MEETINGS

Mr. Higgenbotham motioned and Mr. Willoughby seconded to establish the third Thursday of each month of 2021 as the date for each regular board of education meeting. Each meeting will be held at 7:00 p.m. the Conotton Valley Administrative Office.

At roll call

Ayes: Mr. Higgenbotham, Mr. Bower, Mrs. Carrothers, Mr. Willoughby and Mr. Putnam

Nays: None

Abstain: None

Motion Carried

21-004

PRINCIPAL APPOINTMENTS

Mr. Putnam motioned and Mr. Willoughby seconded to appoint the building principals as supervisors of their respective student activity accounts.

At roll call

Ayes: Mr. Putnam, Mr. Willoughby, Mr. Bower, Mrs. Carrothers, and Mr. Higgenbotham

Nays: None

Abstain: None

Motion Carried

21-005

SUPERINTENDENT APPOINTMENT

Mrs. Carrothers motioned and Mr. Willoughby seconded to appoint the superintendent as the district's purchasing agent.

At roll call

Ayes: Mrs. Carrothers, Mr. Willoughby, Mr. Bower, Mr. Higgenbotham and Mr. Putnam

Nays: None

Abstain: None

Motion Carried

21-006

APPOINT RECORDS CONTROL SUPERVISORS

Mr. Higgenbotham motioned and Mr. Putnam seconded to appoint the building principals as the following building records control supervisors:

High School Principal

Grades 6-12

Elementary Principal

Grades PK-5

At roll call

Ayes: Mr. Higgenbotham, Mr. Putnam, Mr. Bower, Mrs. Carrothers, and Mr. Willoughby

Nays: None

Abstain: None

Motion Carried

21-007

TITLE IX CONTROL OFFICER

Mr. Putnam motioned and Mr. Willoughby seconded to appoint the superintendent as the Title IX control officer.

At roll call

Ayes: Mr. Putnam, Mr. Willoughby, Mr. Bower, Mrs. Carrothers, and Mr. Higgenbotham

Nays: None

Abstain: None

Motion Carried

21-008

STANDING AUTHORIZATIONS

Mr. Higgenbotham motioned and Mrs. Carrothers seconded to approve the following standing authorizations:

Resolution to authorize Treasurer to invest interim money as available  
Resolution to authorize Treasurer to borrow up to \$200,000  
Resolution to authorize Treasurer to request tax advance draws  
Resolution to authorize Treasurer to pay bills when due

At roll call

Ayes: Mr. Higgenbotham, Mrs. Carrothers, Mr. Bower, Mr. Putnam and Mr. Willoughby

Nayes: None

Abstain: None

Motion Carried

21-009

SERVICE FUND

Mr. Higgenbotham motioned and Mr. Putnam seconded to set the Board of Education service fund amount at \$6,000.

At roll call

Ayes: Mr. Putnam, Mr. Bower, Mrs. Carrothers, Mr. Higgenbotham, and Mr. Willoughby

Nayes: None

Abstain: None

Motion Carried

21-010

SUPERINTENDENT AUTHORIZATION TO ACCEPT RESIGNATIONS

Mrs. Carrothers motioned and Mr. Willoughby seconded to authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

At roll call

Ayes: Mrs. Carrothers, Mr. Willoughby, Mr. Bower, Mr. Higgenbotham, and Mr. Putnam

Nayes: None

Abstain: None

Motion Carried

21-011 SUPERINTENDENT AUTHORIZATION TO HIRE STAFF BETWEEN BOARD MEETINGS

Mr. Putnam motioned and Mrs. Carrothers seconded to authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, subject to a subsequent vote of ratification by this Board; Provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer. Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

At roll call

Ayes: Mr. Putnam, Mrs. Carrothers, Mr. Bower, Mr. Higgenbotham, and Mr. Willoughby

Nays: None

Abstain: None

Motion Carried

21-012 BOARD APPOINTMENTS

The following board appointments were made for 2021:

OSBA Delegate	Debbie Carrothers
OSBA Alternate	Kevin Willoughby
Legislative Liaison	Rob Higgenbotham
Student Achievement Liaison	Logan Putnam
CV Rep to the BCC Board (1/2/20-12/31/22)	Rob Higgenbotham

The appointments met with the consensus of the other Board members.

21-013 BOARD MEMBER COMPENSATION & MILEAGE

Mrs. Carrothers motioned and Mr. Putnam seconded to establish board member salary at the current rate of \$60.00 per meeting, not to exceed 15 meetings, and mileage at the IRS approved rate, not to exceed 15 meetings.

At roll call

Ayes: Mrs. Carrothers, Mr. Putnam, Mr. Bower, Mr. Higgenbotham and Mr. Willoughby

Nays: None

Abstain: None

Motion Carried

21-014

COMMITTEE APPOINTMENTS

Mr. Willoughby motioned and Mr. Bower seconded to approve the following committee appointments for 2020:

Finance	Rob Higgenbotham & Kevin Willoughby
Transportation	Rob Higgenbotham & Logan Putnam
Facilities	Chris Bower & Rob Higgenbotham
Personnel	Debbie Carrothers & Kevin Willoughby
Policy	Logan Putnam & Kevin Willoughby
Levy Committee	Debbie Carrothers
Negotiations	Rob Higgenbotham & Kevin Willoughby

At roll call

Ayes: Mr. Willoughby, Mr. Bower, Mrs. Carrothers, Mr. Higgenbotham, and Mr. Putnam

Nays: None

Abstain: None

Motion Carried

21-015

ADJOURNMENT

At 7:45 p.m. Mr. Putnam moved and Mrs. Carrothers seconded the motion to adjourn the meeting.

At roll call.

Ayes: Mr. Putnam, Mrs. Carrothers, Mr. Bower, Mr. Higgenbotham, and Mr. Willoughby

Nays: None

Abstain: None

Motion Carried